

5.1 Approval of September 8, 2025, meeting minutes

SEPTEMBER BOARD OF DIRECTORS' MEETING

Minutes September 8, 2025

In attendance:

Steve Rach - President	Steve Sampson- Vice President
Stella Curtis	Mark Deacon
Ericka Jacobs	Bonnie Roynon
Ranjan Rupal	
Mitch Bethune (Acting ED)	Tammy Byrnes (Minutes)

Regrets:

Andrew Finlay	Joanne Welton
Megan Waqué (ED)	

Guests:

Melanie Shaye, CAO, DNSSAB	Dr. Mukti Suvedi

1.	Call to order President Steve Rach called the meeting to order at 6:00 p.m. and read the Land Acknowledgement Bonnie Roynon read the Mission and Vision statement in English Ranjan Rupal read the Mission and Vision statement in French President Rach welcomed Melanie Shaye, CAO, DNSSAB to the meeting.	
2.	Approval of the Agenda Motion 0057-25 "that the agenda be approved as presented" Moved by: Mark Deacon Seconded by: Bonnie Roynon	Carried
3.	Declaration of any Conflict of Interest No conflicts were declared	
4.	Education/Presentations 4.1 Housing Initiatives & CLNB/Early ON Partnership (Melanie Shaye, CAO, DNSSAB) (no documents) 4.2 Committee of the Whole - discussion Board Members concluded the presentation was beneficial	
5.	Approval of June 9th, 2025 Meeting Minutes (July 2025 Package) Motion 0058-25 "that the meeting minutes of the June 9, 2025, Board of Director's Meeting be approved as presented"	Carried

	<p>Moved by: Bonnie Roynon Seconded by: Steve Sampson</p>	
6.	<p>Business arising: 6.1 Election of Board Treasurer and Chairs of Committees The Board elected the following members to the roles identified below: Board President: Steve Rach Vice President: Steve Sampson Treasurer: Ranjan Rupal Chair of Finance/Governance Committee: Andrew Finlay Chair of the Sustainment/Development Committee: Ericka Jacobs</p> <p>6.2 Fundraising Proposal Presentation (in-camera, documents in SharePoint) 6.3 Audit RFP (pgs. 5-14) Pending</p>	
7.	<p>Consent Agenda 7.1 Legislation Requirements (Policies in SharePoint for review) (pg.15) Packages were sent out prior to meeting for member's signatures and some members signed at the meeting. 7.2 Bylaw Review (process/schedule discussion) Members concluded that the policies would be divided by quarters and reviewed as such in separate meetings</p>	
	<p>Motion 0059-25 "that the signing authority at the bank consists of two signatures. Megan Waqué, Executive Director and Mitchell Bethune, Director, Corporate Services as primary signing authorities. In either of the absences, Chris Guilemette, Director of Corporate Services is a signing authority at the bank" Moved by: Ranjan Rupal Seconded by: Mark Deacon</p> <p>7.3 Executive Director's Report (pgs. 16-18)</p>	Carried
	Health Break	Carried
8.	<p>Monitoring Reports 8.1 - EL-1 General Executive Constraints (pg.20) Motion 0060-25 "to certify that the Board has read the monitoring report EL-1 General Executive Constraints and assessed it as providing evidence of compliance with a reasonable interpretation of the policy" Moved by: Ericka Jacobs Seconded by: Steve Sampson</p> <p>8.2 - EL-4 Financial Condition Motion 0061-25 "to certify that the Board has read the monitoring report EL-4 Financial Condition and assessed it as providing evidence of compliance with a reasonable interpretation of the policy" Moved by: Bonnie Roynon Seconded by: Ericka Jacobs</p> <p>8.3 - Asset Protection Motion 0062-25 "to certify that the Board has read the monitoring report EL-5 Asset protection and assessed it as providing evidence of compliance with a reasonable interpretation of the policy" Moved by: Bonnie Roynon Seconded by: Steve Sampson</p>	<p>Carried</p> <p>Carried</p> <p>Carried</p>

	<p>8.4 - Emergency Executive Succession Motion 0063-25 "to certify that the Board has read the monitoring report EL-6 Emergency Executive Succession with amendments and assessed it as providing evidence of compliance with a reasonable interpretation of the policy with amendment that 'Marianne Raymond' replaced by 'appropriate staff'" Moved by: Mark Deacon Seconded by: Ericka Jacobs</p>	Carried
9.	Executive Director News: Mitch Bethune	
10.	<p>In-Camera Legal, property, personnel, when required Tammy Byrnes (Minutes) and guest Dr. Mukti Suvedi were asked to vacate the meeting for the in-camera session Motion 0064-25 "that we go in-camera" Moved by: Mark Deacon Seconded by: Ericka Jacobs</p> <p>Motion 0065-25 "that we go out of camera" Moved by: Stella Curtis Seconded by: Bonnie Roynon</p>	Carried
11.	Board Evaluation (pg. 24)	
12.	<p>Confirmation of Meeting- October 14, 2025 Changed to October 20, 2025, to accommodate Thanksgiving holiday</p>	
13.	<p>Adjournment Motion 0066-25 "that the meeting be adjourned" Moved by: Steve Sampson Seconded by: Stella Curtis Next Meeting: October 20, 2025</p>	Carried

