



**APRIL BOARD OF DIRECTORS' MEETING**

Minutes

April 8 2024

**Present:** Bonnie Roynon, President                      Ranjan Rupal  
 Jo-Anne Welton    Stephen Rach  
 Stella Curtis     Derek Morris  
 Stephen Sampson                                         Jo-Anne Welton  
 Jamie Lowery

Megan Waqué, Executive Director

**Regrets:** Andrew Finlay

1.	<p><b>CALL TO ORDER</b></p> <p>The President called the meeting to order at 6 p.m. The President read the Land Acknowledgement. The mission and vision statements were read in French by Marianne Raymond and in English by Stephen Rach.</p>	
2.	<p><b>APPROVAL OF AGENDA</b></p> <p>0032-24 It was moved by Jamie Lowery and seconded by Stephen Sampson <b>"that the board approve the agenda as presented."</b></p>	<b>CARRIED</b>
3.	<p><b>DECLARATION OF CONFLICT OF INTEREST</b></p> <p>No conflict of interest was declared</p>	
4.	<p><b>EDUCATION/PRESENTATIONS</b></p> <p><b>4.1 CLNB's Passport Program</b></p> <p>Megan presented CLNB's Passport Program. Megan answered questions from members of the Board. The presentation is on SharePoint for reference.</p>	
5.	<p><b>MINUTES OF March 11, 2024, BOARD OF DIRECTORS' MEETING</b></p> <p>0033-24 It was moved by Stella Curtis and seconded by Stephen Rach <b>"that the minutes of March 11, 2023 Board of Directors' Meeting approved as presented"</b>.</p>	<b>CARRIED</b>
6.	<p><b>CONSENT AGENDA</b></p> <p>6.1 Executive Director's Report          6.2 Sustainment &amp; Development Committee Report – no report          6.3 Governance/Finance Subcommittee Report - no report</p> <p>0034-24 It was moved by Jo-Anne Welton and seconded by Stephen Sampson <b>"to accept the consent agenda report (Executive Director's Report)."</b></p> <p>The auditors will present their audit process at the May Board meeting rather than just to the committee, as several new Board members will benefit from hearing the presentation.</p>	<b>CARRIED</b>
7.	<p><b>BOARD ANNUAL AGENDA</b></p> <p><b>7.1 AGM Preparation</b></p> <ul style="list-style-type: none"> <li>The CLNB AGM will be scheduled for June 24<sup>th</sup>, 2024, at the CLNB Main Office.</li> </ul> <p><b>7.2 Board Investments</b></p> <p>This appears on the agenda annually; the Board would like a presentation from the Director of Corporate Services at the next meeting.</p>	

8.	<p><b>Business Arising</b>  <b>8.1 GP 15 and 16</b>  GP 15 and 16 were reviewed in 2019 but need to be reviewed and updated. The committee will review and provide an updated copy in the next meeting package.</p> <p>8.2 Monitoring Agenda  0035-24 It was moved by Stella Curtis and seconded by Stephen Rach  <b>“that the monitoring agenda 2024-2025 be approved as presented.”</b></p> <p>This will be uploaded to SharePoint.</p>	
9.	<p><b>MONITORING REPORTS</b></p> <p><b>9.1 EL-3 Financial Condition</b>  0036-24 It was moved by Stephen Sampson and seconded by Stephen Rach  <b>“to certify that the Board has read the monitoring report EL-3 Financial Condition and assessed it as providing evidence of compliance with a reasonable interpretation of the policy”.</b></p> <hr/> <p><b>9.2 EL-10 Public Image</b>  0037-24 It was moved by Jamie Lowery and seconded by Steven Rach  <b>“to certify that the Board has read the monitoring report EL-10 Public Image and assessed it as providing evidence of compliance with a reasonable interpretation of the policy”.</b></p> <p><b>9.1 E5 Reaching Potential</b>  0038-24 It was moved by Jo-Anne Welton and seconded by Stephen Sampson  <b>“to certify that the Board has read the monitoring report E5 Reaching Potential and assessed it as providing evidence of compliance with a reasonable interpretation of the policy”.</b></p>	<p><b>CARRIED</b></p> <p><b>CARRIED</b></p>
9.	<p><b>Executive Director News</b></p> <ul style="list-style-type: none"> <li>• Fiscal Year End – positive movement with MCCSS.</li> <li>• Provided client update</li> </ul>	
10.	<p><b>Advocacy Council Update</b>  No update</p>	
11.	<p><b>IN CAMERA</b>  0039-24 It was moved by Jamie Lowery and seconded by Derek Morris  <b>“that we go in camera”</b></p> <p>0040-24 It was moved by Jo-Anne Welton and seconded by Stella Curtis  <b>“that we go out of camera”</b></p>	<p><b>CARRIED</b></p> <p><b>CARRIED</b></p>
12.	<p><b>BOARD EVALUATION</b></p> <ol style="list-style-type: none"> <li>a) <b>Ends:</b> Yes, in the appropriate section, always a good discussion. Nothing for improvement at this time.</li> <li>b) <b>Board Governance:</b> No; however, there was some healthy discussion.</li> <li>c) <b>Order &amp; Decorum:</b> Yes, hands up.</li> <li>d) <b>Education:</b> Yes, very much so.</li> <li>e) <b>Participation:</b> I think so, for the most part. There is nothing to change for improvement, some tangential conversation.</li> </ol>	

<b>13.</b>	<b>CONFIRMATION OF NEXT MEETING</b> The next Board meeting will be held at 741 Wallace Road on Monday, May 13 <sup>th</sup> , 2024, at 6 p.m.	
<b>14.</b>	<b>ADJOURNMENT</b> 0041-24 It was moved by Stella Curtis and seconded by Derek Morris “that the meeting be adjourned”.	<b>CARRIED</b>

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Bonnie Roynon, President

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Megan Waqué, Executive Director