



COMMUNITY LIVING

North Bay

INTÉGRATION COMMUNAUTAIRE

North Bay

*Dear Member,*

*The Board of Directors of Community Living North Bay hereby most cordially requests your presence at the **70<sup>th</sup> Annual General Meeting** of the organization. This meeting will be held:*

**Monday, June 24, 2024**  
**Registration and Light Refreshments: 5:00 p.m.**  
**Call to Order: 6:00 p.m.**  
**Community Living North Bay**  
**741 Wallace Rd. North Bay**  
**North Bay, ON**

*This will be a forum whereby you as a member will be able to exercise your right to influence the future direction of Community Living North Bay by electing the Board Directors you feel will represent you best.*

*The Annual General Meeting also gives you a chance to talk to your Board Members and question them about concerns that you have relating to the service that you are receiving.*

*This is your opportunity to participate in shaping the future of your organization so please attend, as I will be looking forward to seeing you there.*

*Please contact [mraymond@clnb.org](mailto:mraymond@clnb.org) if you wish to attend the meeting virtually and will not be voting.*

*Sincerely,*

*Bonnie Roynon*  
*President*

**70<sup>th</sup> ANNUAL GENERAL MEETING**  
**and**  
**ELECTION OF OFFICERS TO THE BOARD**

**Monday, June 24, 2024**

**A G E N D A**

- 6:00 PM**            **Call to Order**  
                         - Bonnie Roynon
- 6:05 PM**            **Appointment of Secretary for Meeting**  
                         **Confirmation of Notice Given**  
                         **Confirmation of Quorum**  
                         **Approval of Agenda**
- 6:10 PM**            **Business meeting**  
                         > Approval of members provided with the minutes  
                         > Approval of Minutes of June 19<sup>th</sup>, 2023, Annual General Meeting  
                         > Auditor’s Report  
                         > Appointment of Auditor for 2024/2025  
                         > Resolution
- 6:40 PM**            **Opening Speech – Bonnie Roynon President**
- 6:45 PM**            **Report by Executive Director, Megan Waqué**
- 7:00 PM**            **Introduction of Nominating Committee Chair**  
                         Jo-Anne Welton
- Election of Officers**  
                         **Motion of acceptance of new Board 2024/2025**
- 7:05 PM**            **Question Period**
- 7:15 PM**            **Adjournment of Business of Annual General Meeting**
-

*For your Information:*

## *Voting at Annual General Meeting*

*Only members in good standing who have paid their membership fee forty-five days prior to the Annual General meeting are allowed to stand for election to the Board.*

*The following are some members not eligible to stand as candidates for election to the Board of Directors. They are shown on the Membership List with an asterisk (\*)*

- Employees of Community Living North Bay*
- Spouses/Partners of Employees*
- Former employees of Community Living North Bay (within the last two years)*
- All persons who are employed by the Ministry of Community and Social Services, the Ministry of Children and Youth Services, or the District of Nipissing Social Services Administration Board and persons who are paid by the Ministry of Community and Social Services, the Ministry of Children and Youth Services, or the District of Nipissing Social Services Administration Board through Transfer Payment Agencies that deal directly with persons with intellectual disabilities.*

*At this time kindly select your nominations for the positions indicated on the attached form. Nominations can be made from the membership list attached. A list of the members who have served on the Board over the past year is also attached.*

*As stated in the Bylaw, all nominations must be in the hands of the Nominating Committee at least five (5) days before the Annual General Meeting. There will be no nominations accepted from the floor at the Annual General Meeting.*

*Once you have made your choices in the allocated spaces, please return the form to 741 Wallace Road, North Bay, ON attention: Jo-Anne Welton, no later than June 19<sup>th</sup>, 2024.*

*Thank you for your cooperation in this matter.*

## ***NOMINATING FORM***

***Directors:*** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Signature:** \_\_\_\_\_

***Please note: Number of spaces available on the Board of Directors this year are four (4)  
You may nominate less than stated amount.***

Bylaw #10: Officers of Association

.....The President and the Treasurer shall be elected by the Board of Directors, for a one-year term, from among their number at the Board Meeting following the Annual Election.

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***Board Members allowing their name to stand for re-election from last year's Board are:***

***For Board Member:***

- ***Jamie Lowery***
- ***Stephen Rach***
- ***Stephen Sampson***
- ***Andrew Finlay***

***People nominated from the membership to fill vacancies will be introduced at the Annual General Meeting.***

*A member in good standing who cannot attend the Annual General Meeting may appoint another member to vote on his/her behalf, by proxy. The member chosen to vote on behalf of another member (the proxy) can hand carry the request to the Annual Meeting. The proxy shall produce the appointment in writing and deposit it with the Recording Secretary. No member may hold more than two (2) proxy votes.*

*Appointment of Proxy*

*Date:*

*I, \_\_\_\_\_ allow \_\_\_\_\_*

*to act as my proxy at the Community Living North Bay Annual General Meeting.*

\_\_\_\_\_  
*Signature*

**NOTE: THE ABOVE FORM MUST BE FILLED IN BY MEMBER, DATED AND SIGNED.**

*Appointment of Proxy*

*Date:*

*I, \_\_\_\_\_ allow \_\_\_\_\_*

*to act as my proxy at the Community Living North Bay Annual General Meeting.*

\_\_\_\_\_  
*Signature*

**NOTE: THE ABOVE FORM MUST BE FILLED IN BY MEMBER, DATED AND SIGNED.**



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INTÉGRATION COMMUNAUTAIRE

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# ***2023/2024***

# ***BOARD OF DIRECTORS***

***President: Bonnie Roynon***

## ***DIRECTORS***

***Ranjan Rupal***

***Jamie Lowery***

***Jo-Anne Welton***

***Andrew Finlay***

***Derek Morris***

***Stephen Rach***

***Stephen Sampson***

***Stella Curtis***



COMMUNITY LIVING

North Bay

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INTÉGRATION COMMUNAUTAIRE

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## 69<sup>th</sup> ANNUAL GENERAL MEETING

### MINUTES

June 19 2023

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Bonnie Roynon was the Master of Ceremonies for this year's Annual General Meeting and welcomed everyone to the virtual 68th Annual General Meeting. The following acknowledgment was shared:

“Welcome to Community Living North Bay’s 69<sup>th</sup> Annual General Meeting. We acknowledge that we are meeting in Robinson-Huron Treaty Territory on the traditional lands of the Nipissing First Nation, a land that has a rich history and culture.

We respectfully recognize the diverse cultures, history, and relationships we have with Indigenous people, particularly the people of Nipissing First Nation, where we work, live, and play.

We would also like to honor and recognize Indigenous Families who access the supports of Community Living North Bay and pledge our efforts towards reconciliation through our values of courtesy, respect, dignity, and consideration.

### **INTRODUCTION OF LAST YEAR’S BOARD OF DIRECTORS**

Bonnie Roynon, President

Shawna Mitchell (not in attendance)

Drew Mitchell (not in attendance)

Ranjan Rupal

Derek Morris

Stella Curtis

Jo-Anne Welton

Lori Venasse

Casey Phillips

#### 1. **CALL TO ORDER**

It was moved by Jo-Anne Welton and seconded by Stella Curtis “that the meeting be called to order”. The President then asked Megan Waqué, Executive Director, to act as Secretary for this year’s Annual General Meeting. The Secretary confirmed that notice of the meeting had been given to the Members in accordance with the requirements of the organization’s Bylaws. The President confirmed that there was a quorum present and the business of the meeting was declared properly constituted for the transaction of the Annual General Meeting.

#### 2. **AGENDA**

Upon motion duly moved by Derek Morris, and seconded by Bev Phippen and carried by a majority, the following resolution was passed: “That the agenda be approved as presented.”

#### 3. **Mission Statement**

The mission statements were read in French & English.

**4. DISPENSE OF MINUTES**

Upon motion duly made by Kathy Paynter, and seconded by Stella Curtis and carried by a majority, the following resolution was passed:

“to dispense with the reading of the minutes.”

**5. MINUTES OF 2022 ANNUAL GENERAL MEETING**

Upon motion duly made by Robert Fetterly seconded by Trevor Knight and carried by a majority, the following resolution was passed:

“That the minutes of last year's Annual General Meeting dated June 20, 2022, be adopted as presented.”

**6. AUDITOR'S REPORT 2022-2023**

The President invited Gwen Bailey, a representative for the organization's accountant, BDO Canada LLP, to present the Financial Statement and Auditor's Report for the fiscal year 2022-2023 and same was presented. The audience was informed that the Audited Financial Statement on the website [www.communitylivingnorthbay.org](http://www.communitylivingnorthbay.org).

Upon motion duly made by Stella Curtis, seconded by Kaitlin DePencier and carried by a majority, the following resolution was passed:

“That the 2022-2023 Financial Statement and Auditor’s Report be approved as presented.”

**7. AUDITORS 2023-2024**

Upon motion duly made by Lori Venasse, seconded by Derek Morris and carried by a majority, the following resolution was passed:

“That the firm of BDO Canada be our accountant for the coming year 2023-2024”

**8. YEAR 2022-2023**

Upon motion duly made by Marilyn Betz, seconded by Robert Fetterly, and carried by the majority, the following resolution was passed:

“That all acts, contracts, Bylaws proceedings, appointments and payments, enacted, made, done and taken by the Directors and Executive of the organization to date as the same is set out or referred to in the resolutions of the Directors and members or in the financial records of the organization be and the same are hereby approved, ratified and confirmed.”

**9. APPROVAL OF THE BYLAWS 2023**

The Board of Directors has worked closely with Pooran Law over the last year to update the Bylaws, purposes and Articles of Amendment for compliance with the Ontario Not-for-profit Corporations Act.



Upon motion duly made by Robert Fetterly, seconded by Jo-Anne Welton, and carried by the majority, the following motion was passed:

“that the membership approves the proposed bylaws, purposes and articles of amendment as presented”

#### **10. PRESENTATION BONNIE ROYNON**

Bonnie acknowledged thanked Kathy Paynter Interim Executive Director for her support to the organization and introduced CLNB’s new Executive Director Megan Waqué. Megan Waqué is a strategic senior leader who holds over 15 years of systems-level work experience in the health and social services sector with a focus on improving client-centered care.

As a Director of Planning and Integration, Megan lead Ontario Health North’s COVID-19 response with local health system leaders, including the implementation of COVID-19 Assessment Centres, health system capacity plans, COVID-19 testing protocols in long-term care homes, and monitoring and assisting with emergency PPE distribution.

Megan is a passionate advocate for increasing access to community services. This includes developing and implementing a district integration strategy, resulting in four mental health and addiction organizations in the City of North Bay amalgamating into one seamless organization. She also partnered with the Centre for Addiction and Mental Health (CAMH) to implement an evidence-based service model. This resulted in the realignment of \$1.2M in addictions funding to a highly-accessible community-based setting, resulting in a 300% in clients served.

Megan has an in-depth knowledge of health and social service funding models and transformative funding initiatives, and how to ensure funding models result in better client outcomes. She is able to guide organizations to greater efficiency and effectiveness through the use of sector benchmarking, and research and implementation of innovative service solutions.

Megan’s advocacy work is also reflected in her contributions to the Ministry of Labour’s Mining, Health Safety and Prevention Review, where the findings of her report on the use of high-visibility safety apparel in underground mining were quickly enshrined in legislation.

Megan holds a Master of Business Administration from the University of Fredericton, with a focus on strategy and innovation.

Robert Fetterly Achievement Award:

The Robert Fetterly Achievement Award was introduced in 2021 after Robert Fetterly, a long-serving board member of 35 years, retired. Robert inspired us with his passion for making change

for people with intellectual disabilities. In 2021, The Robert Fetterly Award was presented to "All CLNB Staff" for their dedication and commitment to the organization during the pandemic. In 2022, the Board acknowledged the CLNB employees that were deployed from their programs to assist other programs during the pandemic.

This year, the Board is recognizing Shannon Johnson for her dedication to our community through her work with Community Living North Bay, but also as a volunteer in our community. For over 40 years, Shannon has dedicated her time to volunteering with Special Olympics as a coach and organizer. Thanks to Shannon's commitment, several local athletes have competed in local, provincial, national and international games. Shannon is a strong advocate for individuals with an intellectual disability in our community and is committed to the mission vision and values of Community Living North Bay.

**11. Report by Executive Director – Megan Waqué**

Megan played the year-in-review video highlighting events and success by the organization in 2022-2023. Megan thanked the Board for their support and looks forward to working with Community Living North Bay.

**12. NOMINATION**

Derek Morris, Nomination Chairperson, explained this year's procedure in recruiting Board Members. Derek confirmed 5 nominations for the 8 positions had been constituted pursuant to the Bylaws of the Association, prior to the Annual General Meeting. They introduced the candidate.

Ranjan Rupal  
Casey Phillips

Bonnie Roynon  
Derek Morris

Stella Curtis

**13. ELECTION OF OFFICERS**

Derek Morris informed the membership that all nominees are acclaimed and presented the 2023-2024 Board of Directors.

Upon motion duly made by Lori Venasse, and seconded by Bev Phippen and carried by a majority, the following resolution was passed:

“That the Board of Directors for the year 2023-2024 be accepted as presented.”

Casey Phillips, Director

Bonnie Roynon, Director

Jo-Anne Welton, Director

Ranjan Rupal, Director

Derek Morris, Director

The meeting was turned back to Bonnie Roynon.

14. **QUESTION PERIOD**

There were no questions.

15. **ADJOURNMENT**

There being no further business to discuss, upon proper motion, duly made by Bev Phippen and seconded by Robert Fetterly and carried by a majority, the meeting was then adjourned at 6:40 pm.

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**PRESIDENT**

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**EXECUTIVE DIRECTOR**



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## MEMBERSHIP 2024/2025

### Lifetime members

\*Employees, or their spouse

#### A

ARSENAULT, LANA \*

#### B

BARRY, CANDACE  
BETZ, DAVID  
BETZ, MARILYN  
BOISSONNEAULT, JEANNIE  
BOTHAM, MIRANDA  
BROOKS, DARLENE  
BROOKS, KRYSTAL\*  
BUCHWALD, BRENT  
BUTKEVICH, NORMA

#### C

CARNEVALE, SHERRY  
CARUSO, CHRIS  
CHAIN, HELENE  
CÔTÉ, RACHELLE  
COTTER, K. TERESA  
COZAC, CALVIN  
COZAC, LINDA  
CRAWFORD, JOAN  
CRAWFORD, MICHAEL

#### D

DÉGAGNÉ, VIVIANE  
DEACON, MARK  
DELLANDREA, CRAIG  
DOLBECK, NICHOLAS

#### F

FETTERLY, ANTOINETTE  
FETTERLY, ROBERT  
FILION, ROSANNE

#### G

GOSSELIN, DAVE  
GOSSELIN, SHARON  
GUILLEMETTE, CHRIS \*

#### H

HYATT, SHARI

#### J

JOHNSON, SHANNON

#### I

IRISH, CURTIS

#### K

KETTER, DELMA  
KETTER, MICHAEL

#### L

LACHANCE, DAN \*  
LOWTHER, JILL

#### M

MARSDEN, BERT  
MARTIN, DIANE\*  
MARTIN, DOMINICK  
MCCLLENAGHAN, JOANNE  
MCGALE, DEBORAH  
MITCHELL, DREW  
MITCHELL, SHAWNA  
MORIN-SAULS, AUSTIN-LEA

#### N

#### O

OSBORNE, JOYANN



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**MEMBERSHIP 2024/2025**

**P**

**PAYNTER, KATHY \***  
**PHILLIPS, CASEY**  
**PHIPPEN, EDWARD**  
**PHIPPEN, PAT**

**R**

**RACH, STEPHEN**  
**RIESEN, REBECCA**  
**ROBINSON, NATHAN**  
**ROYNON, BONNIE**  
**RUPAL, RANJAN**

**S**

**SAMPSON, STEPHEN**  
**SAYA, THERESE**  
**SEGUIN, MICHELLE**  
**SEGUIN, PATRICK**  
**SPIESS, KCRISTAL \***  
**ST-AMOUR, CAROLE**  
**STICKLAND, DENISE**

**T**

**TREMBLAY, JOHN**

**V**

**VAILLANCOURT, CARMEN**  
**VAILLANCOURT, JEAN**  
**VALENTI, JENNIFER**  
**VALERIO-MOHR, LUISA \***  
**VENASSE, LORI**  
**VENASSE, MICHAEL**  
**VENASSE, STEVEN**

**W**

**WALSH, RONALD**  
**WANNEK, SUE**  
**WELTON, BROCK**  
**WELTON, JO-ANNE**  
**WELTON, LINDSAY**  
**WINTER, EDNA \***