



**MARCH BOARD OF DIRECTORS' MEETING**

Minutes

March 11 2024

**Present:** Bonnie Roynon, President                      Ranjan Rupal  
                  Jo-Anne Welton    Stephen Rach  
                  Stella Curtis    Andrew Finlay  
                  Stephen Sampson    Jo-Anne Welton

Megan Waqué, Executive Director

**Regrets:** Derek Morris, Jamie Lowery

**Guests:** April Porter & Shannon Johnson, CLNB's JHSC Co-Chairs

1.	<p><b>CALL TO ORDER</b></p> <p>The President called the meeting to order at 6 p.m. The President read the Land Acknowledgement. The mission and vision statements were read in French by Stella Curtis and in English by Stephen Sampson.</p>	
2.	<p><b>APPROVAL OF AGENDA</b> 0021-24 It was moved by Stella Curtis and seconded by Andrew Finlay <b>"that the board approve the agenda as presented."</b></p>	<b>CARRIED</b>
3.	<p><b>DECLARATION OF CONFLICT OF INTEREST</b> No conflict of interest was declared</p>	
4.	<p><b>EDUCATION/PRESENTATIONS</b></p> <p><b>4.1 Agency's Response to Safety Audit – April Porter &amp; Shannon Johnson</b> The President welcomed Shannon &amp; April. April &amp; Shannon presented the agency's response to the PSHSA safety audit. The presentation summarized the audit score, the continuous improvement plan and how CLNB moves forward. The presentation is available for review on SharePoint.</p> <p><b>4.2 Discussion of the presentation related to ENDS</b> 0022-24 It was moved by Stella Curtis and seconded by Stephen Rach <b>"that we go into Committee of the Whole"</b></p> <p>This presentation is relevant to E2 item 3, item 6 as well as best possible health, The presentation, continuous improvement plan, prioritization and risk assessment registry reassure the Board.</p> <p>0023-24 It was moved by Ranjan Rupal and seconded by Jo-Anne Welton <b>"that we go out of Committee of the Whole"</b></p>	<b>CARRIED</b>       <b>CARRIED</b>
5.	<p><b>MINUTES OF FEBRUARY 12, 2024, BOARD OF DIRECTORS' MEETING</b></p> <p>0024-24 It was moved by Stephen Rach and seconded by Stella Curtis <b>"that the minutes of FEBRUARY 12, 2024 Board of Directors' Meeting approved as corrected"</b>.</p> <p>We will correct that Jo-Anne Welton was not in attendance.</p>	<b>CARRIED</b>
6.	<p><b>CONSENT AGENDA</b></p> <p>6.1 Executive Director's Report 6.2 Sustainment &amp; Development Committee Report – no report 6.3 Governance/Finance Subcommittee Report - no report</p>	

	0025-24 It was moved by Jo-Anne Welton and seconded by Stephen Sampson <b>“to accept the consent agenda report (Executive Director’s Report).”</b>	<b>CARRIED</b>
7.	<p><b>BUSINESS ARISING/GENERATIVE DISCUSSION</b></p> <p><b>7.1 Discussion re: Gov &amp; Fin. Committee work</b> GP’s 15 &amp; 16 must be reviewed, it is the Board’s recommendation to send GP 15 &amp; 16 to the Gov &amp; Fin committee with an update at the next meeting.</p> <p><b>7.2 Discussion re: Sustainment &amp; Dev. Committee work</b> The subcommittee has faced challenges in convening required meetings. It was noted that subcommittees are expected to meet three times per year.</p> <p>The subcommittees have proposed valuable suggestions and initiatives, including recommendations for board member orientation and a review of the Board Governance Policy.</p> <p>To ensure the review of Executive Limitations (ELs) this year, it was suggested that the Board might consider adding this to the monthly agenda. However, this proposal will be referred back to the committee for further review.</p>	
8.	<p><b>BOARD ANNUAL AGENDA</b></p> <p><b>8.1 Monitoring Agenda – Executive Director</b> The Board deliberated on adding a column related to Board Education to the monitoring agenda. It was decided that the Board will review the possibility of realigning some monitoring reports, with a review scheduled for June.</p> <p><b>8.2 Amend EL-3 Financial Plan Item 3</b> 0026-24 It was moved by Stephen Rach and seconded by Stella Curtis <b>“that we amend EL-3 Item 3 “Omits sufficient funds for the Board’s Governance Functions, \$40,600 for the period ending March 31, 2025.”</b></p>	<b>CARRIED</b>
9.	<p><b>MONITORING REPORTS</b></p> <p><b>9.1 EL-2 Staff Treatment</b> 0027-24 It was moved by Ranjan Rupal and seconded by Stephen Rach <b>“to certify that the Board has read the monitoring report EL-2 Staff Treatment and assessed it as providing evidence of compliance with a reasonable interpretation of the policy”.</b></p> <hr/> <p><b>9.2 EL-11 Conflict of Interest</b> 0028-24 It was moved by Jo-Anne Welton and seconded by Stella Curtis <b>“to certify that the Board has read the monitoring report EL-11 Conflict of Interest and assessed it as providing evidence of compliance with a reasonable interpretation of the policy”.</b></p>	<b>CARRIED</b>  <b>CARRIED</b>
10.	<p><b>ADVOCACY COUNCIL UPDATE</b> No update at this time</p>	
10.	<p><b>EXECUTIVE DIRECTORS NEWS</b> The Executive Director shared the operational update that two new Directors have joined the Senior Team.</p>	
11.	<p><b>IN CAMERA</b> 0029-24 It was moved by Andrew Finlay and seconded by Stephen Sampson <b>“that we go in camera”</b></p>	<b>CARRIED</b>

	0030-24 It was moved by Jo-Anne Welton and seconded by Ranjan Rupal <b>“that we go out of camera”</b>	<b>CARRIED</b>
12.	<b>BOARD EVALUATION</b> a) <b>Ends:</b> Yes, nothing for improvement. b) <b>Board Governance:</b> Most part, nothing for improvement. c) <b>Order &amp; Decorum:</b> Yes, nothing for improvement. d) <b>Education:</b> Yes, definitely. Nothing for improvement. e) <b>Participation:</b> Yes, nothing for improvement.	
13.	<b>CONFIRMATION OF NEXT MEETING</b> The next Board meeting will be held at 741 Wallace Road on Monday, April 8th, 2024, at 6 p.m.	
14.	<b>ADJOURNMENT</b> 0031-24 It was moved by Ranjan Rupal and seconded by Stella Curtis <b>“that the meeting be adjourned”.</b>	<b>CARRIED</b>

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 Bonnie Roynon, President

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 Megan Waqué, Executive Director