



COMMUNITY LIVING

North Bay

INTÉGRATION COMMUNAUTAIRE

North Bay

Summer Student Job Coach for Persons with Disabilities: (3)

Tasks and Responsibilities

COMPETITION: NB-24-0003

POSTED: March 27th 2024

CLOSES: April 3rd 2024

Under the supervision of the Manager of the Employment First program and with guidance from the Employment First coordinators, the Summer Job Coach for Persons with Disabilities provides support to transitional aged youth, who have an intellectual disability to participate in summer employment. They will foster a peer role-model relationship; develop a social rapport with the participant and promote practices and conditions that ensure the health and safety of participants while promoting Community Living North Bay and "Employment First" to the community.

QUALIFICATIONS PREFERRED

- **Currently enrolled in a college or University Program returning in fall of 2024**
- **Drivers license and access to your own vehicle on shift**
- Experience working with people who have a Developmental and/or Physical disability, or in other related human services
- Aptitude to learn quickly and to work independently.
- Must be able to relate to participants in a professional and empathic manner.
- Advanced verbal and written communication skills.
- Must be willing to work hours according to the varying requirements of the job which may include nights and weekends.
- Must have access to a vehicle at all times during scheduled work hours (travel costs reimbursed).
- Advanced computer skills and experiences an asset.
- Public speaking experiences.
- Positive attitude along with excellent teamwork skills.
- Knowledge of the business community in the city of North Bay an asset.

Expected Role:

- Acting as a peer role model while coaching youth with disabilities (on-the-job) to learn work and personal management skills (team-work, on the job safety, proper work ethics, and workplace etiquette).
- Assisting the youth participants in finding 8-week summer employment for July and August 2024
- Providing each youth with a disability, assistance and support to develop their full potential in the areas of: work skill sets, positive working habits, socialization & work etiquette while on the job.
- Helping the youth with a disability, fulfil all work-related duties until such time as the participant can work independently.
- Maintaining open communication with the employer.
- Recording of information and creation of employment plans as required.
- Meeting with and updating the Employment First Coordinators on a regular basis.
- Promoting an Employment First message and the values of Community Living North Bay in the community.

- Promoting practices and conditions that ensure the health and safety of participants
- Ensuring that appropriate action is taken in the event of illness or injury to the participant.
- Reporting unsafe conditions and practices to the employer.
- Creation of social media posts and end of summer program video.

Hourly Rate: *\$18.00 per hour plus 4% vacation for 14 weeks commencing May 27, 2024*

Schedule: *Typically, 37.5 hours per week with flexibility for evenings, weekends and holidays.*

Community Living North Bay is committed to creating a culture of equity, diversity and inclusion across our organization. Community Living North Bay offers accommodation for applicants with disabilities in its recruitment processes. Should you require accommodations we will work with you to meet your needs.