



**NOVEMBER BOARD OF DIRECTORS' MEETING**

Minutes

November 14, 2023

**In attendance**

Bonnie Roynon, President  
Stephen Rach  
Stella Curtis

Derek Morris  
Stephen Sampson

Jo-Anne Welton  
Ranjan Rupal

**Guests**

Kathryn McClenaghan - Director  
Patient Services Home and  
Community Care

Mitch Bethune – Director  
Corporate Services  
Community Living North  
Bay

Andrew Finlay –  
Candidate for Community  
Living North Bay Board of  
Directors

**Regrets**

Jamie Lowery

1.	<p><b>CALL TO ORDER</b></p> <p>The President called the meeting to order at 6 p.m. and read the Land Acknowledgement. The mission and vision statements were read in French by Stella Curtis and English by Stephen Rach</p>	
2.	<p><b>APPROVAL OF AGENDA</b></p> <p>0103-23 It was moved by Derek Morris and seconded by Jo-Anne Welton</p> <p><b>"that the agenda be approved as amended."</b></p>	<b>CARRIED</b>
3.	<p><b>DECLARATION OF CONFLICT OF INTEREST</b></p> <p>No conflicts of interest</p>	
4.	<p><b>EDUCATION/PRESENTATIONS</b></p> <p><b>4.1 Home and Community Care – Kathryn McLenaghan - Director, Patient</b> Kathryn presented an overview of the Home and Community Care Services to the Board. Kathryn answered questions. The presentation will be available on SharPoint.</p> <p><b>4.2 Capital Inspection List</b> Mitchell Bethune reviewed the Community Living North Bay Capital Inspection list that was provided in the Board Package. Mitchell advised that this document will be formatted to have Board owned properties together and that this document will be updated and reviewed annually.</p>	
5.	<p><b>MINUTES OF OCTOBER 10, 2023 BOARD OF DIRECTORS' MEETING</b></p> <p>0104-23 It was moved by Stella Curtis and seconded by Stephen Sampson</p> <p><b>"that the minutes of OCTOBER 10 2023 Board of Directors' Meeting approved as amended".</b></p> <p>-correct in attendance to remove Casey Phillips</p>	<b>CARRIED</b>
6.	<p><b>BUSINESS ARISING: COMMITTEE OF THE WHOLE</b></p> <p><b>6.1 Board Member Recruitment</b> The Board welcomed Andrew Finlay, a candidate for the CLNB Board of Directors. Should Andrew accept to sit on the CLNB Board, all vacancies will be filled. The</p>	

	Board briefly discussed that continuing recruitment efforts is important. This will be brought back to the committee.	
7.	<p><b>CONSENT AGENDA - Accepted as presented</b></p> <p>7.1 Executive Director's Report</p> <p>7.2 Sustainment &amp; Development Committee Report (no report as no meeting has occurred yet.)</p> <p>7.3 Governance/Finance Subcommittee Report</p> <p>0105-23 It was moved by Derek Morris and seconded by Stephen Sampson  <b>“that the Board approve the changes to GP 1-4 as detailed in the Policy &amp; Governance Committee from October 17 2023”</b></p> <p>0106-23 It was moved by Derek Morris and seconded by Steve Rach  <b>“that the Board send GP 6 through 10 to the Policy and Governance Committee for their review”</b></p> <p>0107-23 It was moved by Jo-Anne Welton and seconded by Derek Morris  <b>“that the Board provide a 90-day exemption to E2 with regular monthly updates to the Board”</b></p> <p>0108-23 It was moved by Stella Curtis and seconded by Stephen Sampson  <b>“to accept the consent agenda reports”</b></p>	<p><b>CARRIED</b></p> <p><b>CARRIED</b></p> <p><b>CARRIED</b></p> <p><b>CARRIED</b></p>
9.	<p><b>BOARD ANNUAL AGENDA</b></p> <p><b>9.1 Legislative Impact</b></p> <p>Bonnie shared that this item relates to legislative changes that could impact the DS sector. Two items were brought forward:</p> <ul style="list-style-type: none"> <li>• Journey to Belonging is an ongoing discussion that the ministry supervisor would like to attend a future board meeting to form a better relationship with the board. They can also do a presentation on Journey to Belonging at an upcoming board meeting.</li> <li>• Campaign: #5toSurvive. There is currently a provincial petition as the government prepares budgets for a 5% increase to DS sector-based funding. Megan and other northern Executive Directors will meet with Vic Fideli in December.</li> </ul>	
10.	<p><b>MONITORING REPORTS</b></p> <p><b>10.1 EL-4 Financial Condition</b></p> <p>0108-23 It was moved by Stephen Sampson and seconded by Derek Morris</p> <p><b>“to certify that the Board has read the monitoring report EL-4 Financial Condition and assessed it as providing evidence of compliance with a reasonable interpretation of the policy”.</b></p> <hr/>	<b>CARRIED</b>
10.	<p><b>EXECUTIVE DIRECTORS NEWS</b></p> <ul style="list-style-type: none"> <li>• All items moved to in-camera</li> </ul>	
11.	<p><b>IN CAMERA</b></p> <p>0109-23 It was moved by Derek Morris and seconded by Stephen Sampson  <b>“that we go in camera”</b></p> <p>0110-23 It was moved by Ranjan Rupal and seconded by Steve Rach</p>	<p><b>CARRIED</b></p> <p><b>CARRIED</b></p>

	<b>“that we go out of camera”</b>	
12.	<b>BOARD EVALUATION</b> a) <b>Ends:</b> E2 exemption temp, policy revisions, yes, some focus. In order to improve, continue to improve ENDS, maybe if involved Strategic Plan development. b) <b>Board Governance:</b> Yes, nothing for improvement. c) <b>Order &amp; Decorum:</b> Yes, nothing for improvement. d) <b>Education:</b> Yes, some discussion valuable information and opportunity for partnership. Fiscal responsibility re: capital inspections. In order to improve make sure everyone understands acronyms. e) <b>Participation:</b> Yes, nothing for improvement.	
13.	<b>CONFIRMATION OF NEXT MEETING</b> The next Board meeting will be held at 741 Wallace Road on Monday, December 18, 2023	
14.	<b>ADJOURNMENT</b> 0111-23 It was moved by Stella Curtis and seconded by Jo-Anne Welton <b>“that the meeting be adjourned”. (7:55 p.m)</b>	<b>CARRIED</b>

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Bonnie Roynon, President

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Megan Waque, Executive Director