



JUNE BOARD OF DIRECTORS' MEETING

Minutes

June 12, 2023

In attendance

Bonnie Roynon, President	Drew Mitchell Vice President
Ranjan Rupal	Jo-Anne Welton
Shawna Mitchell	Derek Morris
Stella Curtis	Casey Phillips
Kathy Paynter, Interim ED	Megan Waqué Executive Director

Regrets: Jo-Anne Welton, Shawna Mitchell, Drew Mitchell

Guests

Alan McQuarrie	Executive Director, Community Counselling Centre North Bay
Peter Murray	Board President Community Counselling Centre North Bay
Dean Decaire	CPA, CA, Partner BDO Canada
Mitch Bethune	Director, Corporate Services CLNB

1.	<p>CALL TO ORDER</p> <p>The President called the meeting to order at 6:00 PM and read the Land Acknowledgement. The mission and vision statements were read in French by Marianne Raymond and in English by Derek Morris</p> <p>The President welcomed guests Alan McQuarrie, Peter Murray, Dean Decaire and Mitch Bethune to the meeting.</p>	
2.	<p>APPROVAL OF AGENDA</p> <p>0069-23 It was moved by Casey Philips and seconded by Stella Curtis</p> <p>"that the board approve the agenda as presented with the possible changes that might occur before or during the meeting"</p>	CARRIED
3.	<p>DECLARATION OF CONFLICT OF INTEREST</p> <p>No conflict of interest declared</p>	
4.	<p>EDUCATION/PRESENTATIONS</p> <p>4.1 Community Counselling Centre</p> <p>Alan presented an overview of the services provided by Community Counselling Centre, and how CLNB and CCC collaborate. The presentation is available on SharePoint.</p> <p>4.2 BDO – Presentation of the Draft Financial Statements</p> <p>Dean Decaire, BDO Canada LLP reviewed and explained the GAAP draft Financial Statement and the Final Report. The auditor has issued clean audit opinions on both sets of statements with good controls in place and no uncorrected misstatements.</p> <p>0070-23 It was moved by Ranjan Rupal and seconded by Derek Morris</p>	

	<p>“to accept the audited financial statements 2023-2023 as presented by Dean Decaire, BDO Canada and to be presented to the membership at the Annual General Meeting”.</p> <p>4.3 Committee of the Whole – Education Discussion 0071-23 It was moved by Ranjan Rupal and seconded by Casey Phillips “that we go into Committee of the Whole”</p> <p>Interesting presentation that touched on E2 Living in the Community. The presentation had great information relevant to the organization’s mission and vision.</p> <p>0072-23 It was moved by Derek Morris and seconded by Casey Phillips “that we go out of Committee of the Whole”</p>	<p>CARRIED</p> <p>CARRIED</p> <p>CARRIED</p>
5.	<p>MINUTES OF May 8, 2023, BOARD OF DIRECTORS' MEETING</p> <p>Deferred to the next meeting “that the minutes of May 8 2023 Board of Directors’ Meeting approved as presented”.</p>	
6.	<p>BUSINESS ARISING 6.1 Board of Director’s Term Lengths 2023/2024 – 1 vacancy for Lori’s position and hopefully appoint someone. The Board has developed an election planning document that should stagger the elections.</p>	
7.	<p>CONSENT AGENDA 7.1 Executive Director’s Report 7.2 Sustainment & Development Committee Report (no report) 7.3 Governance/Finance Subcommittee Report</p> <p>0073-23 It was moved by Derek Morris and seconded by Ranjan Rupal “to accept the consent agenda reports”</p> <p>0074-23 It was moved by Derek Morris and seconded by Casey Phillips “it is the consensus of the Governance Finance Committee that the Board approve the Articles of Amendment to be presented for membership approval at the Annual General Meeting”</p>	<p>CARRIED</p> <p>CARRIED</p>
8.	<p>Board Annual Agenda 8.1 Updated Annual Agenda for approval 0075-23 It was moved by Ranjan Rupal and seconded by Stella Curtis “that the Board Annual Agenda 2023/2024 be approved as presented”</p> <p>8.2 Third-Party Review 0076-23 It was moved by Derek Morris and seconded by Stella Curtis “that Kathy Paynter, Interim Executive Director has provided a copy of the June 2023 Report on Third Party Financial Review”</p>	<p>CARRIED</p> <p>CARRIED</p>

	<p>8.3 Completion of Community Living Ontario Voting Credential The Community Living Ontario AGM and conference is in September 2023. Stella Curtis and Megan Waqué have been approved to vote at the CLO AGM on the organization's behalf.</p> <p>8.4 Board Annual Evaluation The Board received the compiled Board Annual Evaluation in the package.</p>	
9.	<p>ANNUAL GENERAL MEETING 9.1 Nomination & Election Updates Currently, we do not have any additional nominees. Each director will say a few words at the AGM. The directors will be acclaimed at this time.</p>	
10.	<p>MONITORING REPORT 10.1 EL-4 Financial Condition 0077-23 It was moved by Derek Morris and seconded by Casey Phillips "to certify that the Board has read the monitoring report EL-4 Financial Condition and assessed it as providing evidence of compliance with a reasonable interpretation of the policy".</p>	CARRIED
11.	<p>EXECUTIVE DIRECTORS NEWS Items moved to in-camera</p>	
12.	<p>IN CAMERA 0078-23 It was moved by Casey Phillips and seconded by Derek Morris "that we go in camera" 0079-23 It was moved by Stella Curtis and seconded by Casey Phillips "that we go out of camera"</p>	CARRIED CARRIED
13.	<p>BOARD EVALUATION a) Ends: Yes, for the most part, financial information. b) Board Governance: Onside, stay out of the kitchen was noted. c) Order & Decorum: Yes, nothing for improvement. d) Education: Yes, good discussion, relevant. Personal connection and preparation valuable to presenters. e) Participation: Few of us here, first time meeting new ED. Nothing needs to change.</p>	
14.	<p>CONFIRMATION OF NEXT MEETING The next Board meeting will be held at 741 Wallace Road on Monday, September 11 2023</p>	
15.	<p>ADJOURNMENT 0080-23 It was moved by Derek Morris and seconded by Stella Curtis "that the meeting be adjourned at 7:55 PM.</p>	CARRIED

Bonnie Roynon, President

Megan Waqué Executive Director