



**Job Title:** Home Style Café Team Member

**Location:** Home Style Café – 741 Wallace Rd.  
North Bay, ON

**Position Type:** Part-time

Salary: \$15.50 + 4% in lieu of vacation + 4.25% in lieu of benefits

**About Us:** Home Style Café is a non-profit restaurant committed to providing delicious meals while making a positive impact on our community. We believe in the power of food to bring people together and create a better, more inclusive world.

**Job Description:**

As a Home Style Café team member, you will be a vital part of our team and will have the opportunity to learn and grow in a dynamic restaurant environment. Your responsibilities will encompass a range of tasks including, but not limited to:

**1. Serving:**

- Greeting and seating guests with a warm and friendly demeanor.
- Taking orders and providing menu recommendations.
- Delivering food and beverages promptly and accurately.
- Ensuring an exceptional guest experience

**2. Line Cook and Prep:**

- Preparing and cooking various dishes according to our recipes and standards.
- Ensuring food quality and presentation
- Collaborating with the kitchen team to maintain an efficient and organized cooking process.

**3. Dishwashing:**

- Cleaning and sanitizing dishes, utensils, and kitchen equipment.
- Maintaining a clean and organized dishwashing area.
- Assisting with general kitchen cleanup and sanitation.

**4. Inventory Management:**

- Assisting with tracking and managing inventory levels.
- Notifying management when supplies are running low.

- Helping with receiving and storing deliveries.

#### **5. Waste Management:**

- Properly disposing of waste and recycling materials.
- Following waste disposal and recycling guidelines.
- Keeping the restaurant clean and free from clutter.

#### **6. Online Order Management:**

- Managing online orders through our designated platform and ensuring they are processed accurately and promptly.
- Communicating with customers about their orders, including addressing any inquiries or modifications.
- Collaborating with the kitchen team to prioritize and coordinate the preparation of online orders alongside in-house orders.
- Confirming order pickups and deliveries and ensuring orders are prepared for customer satisfaction.
- Keeping track of online order trends and offering suggestions to improve the online ordering experience.
- Assisting in the training of new staff on our online ordering system and protocols.

#### **Qualifications:**

- Prior experience in a restaurant or food service environment is a plus but not required.
- Willingness to learn and adapt to different roles within the restaurant.
- Strong work ethic and ability to work in a fast-paced environment.
- Excellent teamwork and communication skills.
- Attention to detail and a commitment to cleanliness and sanitation.
- Flexibility in scheduling, including evenings, weekends, and holidays.
- A supportive and inclusive work environment.

To apply, please send your resume and a brief cover letter outlining your relevant experience and why you are interested in joining our team to [hrscheduling@clnb.org](mailto:hrscheduling@clnb.org)

The Home Style Cafe is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees. We encourage individuals from all backgrounds to apply.