

**FEBRUARY BOARD OF DIRECTORS' MEETING**

Minutes

February 13 2023

**Present:** Bonnie Roynon, President  
Jo-Anne Welton  
Stella Curtis  
Lori Venasse

Casey Phillips  
Ranjan Rupal  
Shawna Mitchell

**Regrets:** Derek Morris, Drew Mitchell

Kathy Paynter, Interim Executive Director

**Guests:** James Peters, Potential Board Member, Kaitlin DePencier Manager Individualized Funding Program and Garry Fay, Director Clinical Treatment Services

1.	<b>CALL TO ORDER</b>  The President called the meeting to order at 6 p.m. and read the Land Acknowledgement. The mission and vision statements were read in French by Shawna Mitchell and English by Stella Curtis	
2.	<b>APPROVAL OF AGENDA</b>  0010-23 It was moved by Casey Phillips and seconded by Stella Curtis  <b>"that the board approve the agenda as presented with the possible changes that might occur before or during the meeting"</b>	<b>CARRIED</b>
3.	<b>DECLARATION OF CONFLICT OF INTEREST</b> No conflict of interest declared	
4.	<b>EDUCATION/PRESENTATIONS</b> <b>4.1 Best buddies – Kaitlin DePencier</b> Kaitlin DePencier presented an update on the Best Buddies Program. Kaitlin gave an overview of the program, the number of participants, the goals of the program, and what they hope to achieve in the future. The presentation deck is available in SharePoint for reference.  <b>4.2 Clinical Treatment Services – Garry Fay</b> Garry Fay presented a post-pandemic re-boot and Clinical Treatment Services trajectory. Garry provided an update on the Clinical Services Framework and information about how the team worked together to develop goals and KPIs for the program and what's to come. The presentation deck is available in SharePoint.  <b>4.3 Committee of the Whole – Education Discussion</b>  It was discussed that the presentation addressed Living in the Community, participation, and belonging.	
5.	<b>MINUTES OF JANUARY 9 2023 BOARD OF DIRECTORS' MEETING</b>  0011-23 It was moved by Stella Curtis and seconded by Jo-Anne Welton <b>"that the minutes of JANUARY 9 2023 Board of Directors' Meeting approved as presented".</b>	<b>CARRIED</b>

6.	<p><b>CONSENT AGENDA</b>  7.1 Executive Director's Report  7.2 Sustainment &amp; Development Committee Report  7.3 Governance/Finance Subcommittee Report</p> <p>0012-23 It was moved by Shawna Mitchell and seconded by Casey Phillips  <b>"to accept the consent agenda reports"</b></p>	<b>CARRIED</b>
7.	<p><b>BUSINESS ARISING</b>  <b>7.1 ENDS Review - Mega End E1 Discussion</b></p> <p>0013-23 It was moved by Lori Venasse and seconded by Shawna Mitchell  <b>"that we go into Committee of the Whole"</b></p> <p>The Board reviewed the Mega End E1 – no changes at this time.</p> <p><b>7.2 Board Governance Expenditures/Budget (In-Camera)</b>  Moved to item 11</p> <p><b>7.3 ENDS Review E4 State of Dignity - Discussion</b>  The Board reviewed E4 State of Dignity, and no changes at this time.</p> <p>0014-23 It was moved by Lori Venasse and seconded by Shawna Mitchell  <b>"that we go out of Committee of the Whole"</b></p>	<p><b>CARRIED</b></p> <p><b>CARRIED</b></p>
8.	<p><b>MONITORING REPORT</b>  <b>8.1 E4 State of Dignity</b></p> <p>0015-23 It was moved by Casey Phillips and seconded by Stella Curtis  <b>"to certify that the Board has read the monitoring report E4 State of Dignity and assessed it as providing evidence of compliance with a reasonable interpretation of the policy".</b></p> <p><b>8.1 EL-4 Financial Condition (In-camera discussion)</b></p> <p>0016-23 It was moved by Shawna Mitchell and seconded by Casey Phillips  <b>"that we go in-camera"</b></p> <p>0017-23 It was moved by Lori Venasse and seconded by Stella Curtis  <b>"to certify that the Board has read the monitoring report EL-4 Financial Condition and assessed it as providing evidence of compliance with a reasonable interpretation of the policy".</b></p> <p>0018-23 It was moved by Shawna Mitchell and seconded by Casey Phillips  <b>"that we go out of camera"</b></p>	<p><b>CARRIED</b></p> <p><b>CARRIED</b></p> <p><b>CARRIED</b></p> <p><b>CARRIED</b></p>
9.	<p><b>EXECUTIVE DIRECTORS NEWS</b></p> <ul style="list-style-type: none"> <li>• Reminder that Wednesday is the info session for board members of different organizations to come and hear the findings of the local table and what they will present to the Ombudsman. Bonnie, Lori, Jo-Anne and Kathy will attend.</li> <li>• Respect Campaign March 1 2023 take the pledge</li> <li>• Kathy thanked the Board Member for the information about fee for service for</li> </ul>	

	<p>assessments and will follow up to see if there is additional information or anticipated changes coming.</p> <ul style="list-style-type: none"> <li>Compliance audit on Tuesday with the Ministry.</li> </ul>	
10.	<p><b>Report from Advocacy Council – Stella Curtis</b></p> <ul style="list-style-type: none"> <li>Stella provided an update on the Advocacy Council for Community Living Ontario. Stella provided Indigenous Story Telling at a presentation last week. The council members have developed a Land Acknowledgement. Stella shared this.</li> </ul>	
11.	<p><b>IN CAMERA</b></p> <p>0019-23 It was moved by Shawna Mitchell and seconded by Casey Phillips “that we go in camera”</p> <p>0020-23 It was moved by Lori Venasse and seconded by Casey Phillips “that the Board approves the budget of \$40,600 for the year 2023/2024”</p> <p>0021-23 It was moved by Lori Venasse and seconded by Jo-Anne Welton “that it is the consensus of the Governance Finance Committee to rescind motion 0083-22 “that it is the consensus of the Governance Finance Committee that the Board approve an open membership which is open to the public, family, and community members. Employees and their spouses will not be eligible for membership in the corporation. The members would attend the AGM”.</p> <p>0022-23 It was moved by Lori Venasse and seconded by Shawna Mitchell “that it is the consensus of the Governance Finance Committee to rescind motion 0084-22 “that it is the consensus of the Governance Finance Committee that the Board approve information sessions (town hall meetings) both in person and virtual to explain membership conditions in the proposed new bylaws”</p> <p>0023-23 It was moved by Stella Curtis and seconded by Casey Phillips “that we go out of camera”</p>	<p><b>CARRIED</b></p> <p><b>CARRIED</b></p> <p><b>CARRIED</b></p> <p><b>CARRIED</b></p> <p><b>CARRIED</b></p>
12.	<p><b>Board Annual Agenda</b></p> <p>Item was completed in camera</p>	
13.	<p><b>BOARD EVALUATION</b></p> <p>a) <b>Ends:</b> Yes Kathy was thorough in her information, nothing for improvement.</p> <p>b) <b>Board Governance:</b> Not always, only for the most part. Yes, committees helping. In order to improve, continue passing of responsibility.</p> <p>c) <b>Order &amp; Decorum:</b> Yes, remember to let the mover speak first.</p> <p>d) <b>Education:</b> Yes, good presentations relevant to Ends. Interesting to know about other Best Buddies Chapters in North Bay.</p> <p>e) <b>Participation:</b> Yes, great discussion and all participated.</p>	
13.	<p><b>CONFIRMATION OF NEXT MEETING</b></p> <p>The next Board meeting will be held at 741 Wallace Road on Monday, March 20th 2023</p>	
14.	<p><b>ADJOURNMENT</b></p> <p>0024-23 It was moved by Stella Curtis and seconded by Casey Phillips “that the meeting be adjourned”. (7:50pm)</p>	<b>CARRIED</b>

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 Bonnie Roynon, President

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 Kathy Paynter, Interim Executive Director

Recorder: Marianne Raymond