

**MAY BOARD OF DIRECTORS' MEETING**

Minutes

May 9 2022

**Present:** Bonnie Roynon, President  
Jo-Anne Welton Drew Mitchell  
Shawna Mitchell Derek Morris  
Lori Venasse Ranjan Rupal

Peter Fitzpatrick, Executive Director

**Guests:** Mitch Bethune, Director Corporate Services  
Bonnie Pearce, Director of Community Engagement

**Regrets:** Sharon Fung, Casey Phillips

1.	<b>CALL TO ORDER</b> The President called the meeting to order at 6:03 p.m. and read the Land Acknowledgement Statement. The mission & vision statements were read in French by Marianne Raymond and English by Jo-Anne Welton.  The president welcomed Mitch Bethune, Director of Corporate Services, and Bonnie Pearce Director of Community Engagement.	
2.	<b>APPROVAL OF AGENDA</b> 0043-22 It was moved by Lori Venasse and seconded by Derek Morris <b>"that the board approve the agenda presented with the possible changes that might occur before or during the meeting"</b>	<b>CARRIED</b>
3.	<b>DECLARATION OF CONFLICT OF INTEREST</b> No conflict.	
4.	<b>Board Education</b> <b>4.1 Pandemic Community Life – Bonnie Pearce</b> Bonnie provided an overview of community life during the pandemic for individuals supported by CLNB as well as what's to come. The Board members asked questions. The President thanked Bonnie for her presentation.  <b>4.2 Great Boards – Board Meetings</b> The Board viewed the video.  <b>4.3 Discussion following Education</b> No discussion or comments related to the educational presentations. The committee work moving forward will include planning the educational topics. The Board is interested in hearing about some of the challenges that the organization or individuals in our community have experienced in a variety of areas.	

5.	<b>MINUTES OF APRIL 11 2022 BOARD OF DIRECTORS' MEETING</b> 0044-22 It was moved by Lori Venasse and seconded by Dew Mitchell <b>"that the minutes of April 11, 2022, Board of Directors' Meeting be approved as presented".</b>	<b>CARRIED</b>
6.	<b>CONSENT AGENDA</b> <b>6.1 Executive Directors Report</b> <b>Accepted as presented.</b>	
7.	<b>BUSINESS ARISING</b> <b>7.1 ONCA Transition Feedback from Pooran Law</b> 0045-22 It was moved by Derek Morris and seconded by Shawna Mitchell <b>" that we go into committee of the whole"</b> <ul style="list-style-type: none"> <li>• Lori provided an update related to their meeting with Pooran Law about CLNB's ONCA transition. The concerns include the types of memberships that the board may choose to adopt.</li> <li>• Lori provided an update on the legal fees for the transition.</li> <li>• Letters patent and purposes and bylaws and articles of amendment will be updated by Pooran Law.</li> <li>• Pooran Law is willing to present related to the membership structure to the current members.</li> <li>• The bylaws will not be ready for this year's AGM but a special meeting of the members can be called in the fall.</li> <li>• The membership will be notified of the pros and cons of the current membership structure.</li> </ul> <b>7.2 Update on CLNB Investment Account – Mitchell Bethune</b> Mitch provided an update on the investment summary of the TD and BMO investments.  Mitch also provided an updated summary of changes to the CLNB Collective agreement. Questions were asked and answered. The President thanked Mitch for his presentations.  <b>7.3 Robert's Rules of Order – Shawna Mitchell</b> Shawna presented Robert's Rules of Order information including training, cheat sheets, and videos. The opportunity to receive virtual training for \$300, provides the board with licenses and the Board can learn and discuss at meetings. Shawna will follow up for additional information. The Board can review the training by using their agenda time, or look at doing it over the summer.  <b>7.4 Report from the Nomination Committee</b> We are having poor success recruiting new candidates. Discussion of including a person supported as an advisor to the Board. Meetings are open to the public so they could attend anytime. We will also look at discussing the advisor position with the individuals we approached initially. We will look at a mailout to the current members inviting them to the next meeting and to consider sitting on the board.	<b>CARRIED</b>

8.	<p><b>BOARD ANNUAL AGENDA</b></p> <p><b>8.1 Draft Annual Agenda</b>          *Add election of committee chairs to the AGM section of the agenda          *Remove election committee chairs in Sept.          Marianne will update and present the agenda next month.</p> <p><b>8.2 Annual Evaluation</b>  <b>Please complete the annual evaluation and send it to Marianne and the responses will be presented in the June meeting package. Marianne will send the electronic version by May 30<sup>th</sup>.</b></p> <p>0046-22 It was moved by Lori Venasse and seconded by Derek Morris  <b>"that we go out of Committee of the Whole"</b></p>	<b>CARRIED</b>
9.	<p><b>MONITORING REPORT</b></p> <p><b>9.1 EL-9 Treatment of Individuals</b>          0047-22 It was moved by Lori Venasse and seconded by Drew Mitchell  <b>"to certify that the board has read the monitoring report EL-9 Treatment of Individuals and assessed it as providing evidence of compliance with a reasonable interpretation of the policy".</b></p> <p>There were questions related to the section "jeopardize the quality of care or service to individuals or potential individuals.", specifically potential individuals and evidence related to this. After the discussion, the Executive Director indicated they could bring back the question and look at providing some information related to discussion for a future meeting.</p> <p><b>9.2 EL-2 Staff Treatment</b>          0048-22 It was moved by Jo-Anne Welton and seconded by Shawna Mitchell  <b>"that the board has reviewed the supplementary evidence provided regarding EL-2 Staff Treatment and assessed it as providing adequate evidence of compliance with a reasonable interpretation of the policy"</b></p>	<b>CARRIED</b>          <b>CARRIED</b>
10.	<p><b>EXECUTIVE DIRECTOR'S NEWS</b></p> <ul style="list-style-type: none"> <li>❖ Update on current job postings, including Director of Clinical Treatment Services, and new positions being added.</li> <li>❖ Transition update.</li> </ul>	
11.	<p><b>IN-CAMERA</b>          0049-22 It was moved by Shawna Mitchell and seconded by Drew Mitchell  <b>"that we go in camera"</b></p> <p>0050-22 It was moved by Derek Morris and seconded by Lori Venasse  <b>"that we go out of camera"</b></p>	<b>CARRIED</b>       <b>CARRIED</b>
12.	<p><b>BOARD EVALUATION</b></p> <p>a) <b>Ends:</b> Yes it was. There was a great focus on E2 Living in the Community as well as Dignity. This was strongly represented. The education contributed as well as the training. For improvement, nothing at this time.</p> <p>b) <b>Board Governance:</b> We strive to make the linkage, but not specifically to the board's governance road. Opportunity for improvement: circle back to see</p>	

	<p>how it's liked.</p> <p>c) <b><u>Order &amp; Decorum</u></b>: Yes, focusing on Robert's Rules of orders will assist with improvement.</p> <p>d) <b><u>Education</u></b>: Yes, they were discussed and supported in EL-9. The second part of the education supported decorum. Focus on areas of opportunity and action plans.</p> <p>e) <b><u>Participation</u></b>: Yes, change: as we learn the rules of order ensuring our participation is also following the order.</p>	
13.	<p><b>CONFIRMATION OF NEXT MEETING</b></p> <p>The next Board meeting will be held in person at 741 Wallace on Monday June 13 2022. AGM June 20 2022.</p>	
14.	<p><b>ADJOURNMENT</b></p> <p>0051-22 It was moved by Jo-Anne Welton and seconded by Shawna Mitchell <b>"that the meeting be adjourned." (9:00 pm).</b></p>	<b>CARRIED</b>

---

 Bonnie Roynon, President

---

 Peter Fitzpatrick, Executive Director