



MARCH BOARD OF DIRECTORS' MEETING

Minutes

March 14 2022

Present: Bonnie Roynon, President Casey Phillips
Jo-Anne Welton Drew Mitchell
Shawna Mitchell Sharon Fung
Lori Venasse Ranjan Rupal

Sherry Carnevale, Executive Director

Guest: Dean Decaire, BDO, Mitchell Bethune Director, Corporate Services

Regrets: Derek Morris

| | | |
|----|--|----------------|
| 1. | CALL TO ORDER The President called the meeting to order at 6:00 p.m and read the Land Acknowledgement Statement. The mission & vision statements were read in French by Shawna Mitchell and English by Drew Mitchell. | |
| 2. | APPROVAL OF AGENDA 0022-22 It was moved by Casey Phillips and seconded by Lori Venasse "that the board approve the agenda presented with the possible changes that might occur before or during the meeting" | CARRIED |
| 3. | DECLARATION OF CONFLICT OF INTEREST No conflict. | |
| 4. | Board Education 4.1 BDO – Interim Audit Planning Dean Decaire, BDO Dunwoody reviewed the Community Living North Bay Planning Report to the Board of Directors. Highlights summarized included: Audit Strategy; Management and Board Responsibilities, Audit Strategy; Risk and Planned Audit Responses; Audit Timing, Fees. A draft copy of the financial statements ending March 31, 2022 will be sent to the Board one week prior to June 13, 2022 Board of Directors' Meeting. President thanked Dean for attending the meeting. 4.2 Great Boards – Ten Responsibilities for Board Discussion The board reviewed the first 5 responsibilities of the Board video. The board discussed longer-term succession planning and a 3-year strategic plan. The board liked operational planning to result in becoming less reactive as well as reviewing the mission/vision and values for updates.. Defer the next lesson to the next meeting | |

| | | |
|----|--|-------------------------------|
| 5. | <p>MINUTES OF FEBRUARY 14 2022 BOARD OF DIRECTORS' MEETING</p> <p>0023-22 It was moved by Jo-Anne Welton and seconded by Shawna Mitchell "that the minutes of February 14, 2022, Board of Directors' Meeting be approved as presented".</p> | CARRIED |
| 6. | <p>CONSENT AGENDA</p> <p>6.1 Executive Directors Report Accepted as presented</p> | |
| 7. | <p>BUSINESS ARISING/GENERATIVE DISCUSSION</p> <p>7.1 PSW Program - Shawna Shawna presented the Near North District School Board's PSW program and explained that the student's second placement is required to be in a non-long-term care environment. Shawna will send the information to Sherry.</p> <p>7.2 ONCA Updates – Pooran Law Saquiba Rahman from Pooran Law made a short presentation to the Board related to CLNB's transition to ONCA. Saquiba answered questions by Board Members related to the transition. Saquiba will forward the supplementary documents.</p> <p>7.3 GP-10 Revision Drew, Bonnie, Casey and Derek worked together to develop recommendations for updating GP-10. The policy change will split out "ad-hoc" committees and bring other committees' structure throughout the year. The policy also provides some clarity on how recommendations will be brought back to the Board through motions. The Board discussed the recommendations which include a schedule and agenda related to the committee meetings. GP-10 will be updated and presented at another meeting.</p> | |
| 8. | <p>Board Annual Agenda</p> <p>8.1 Monitoring Agenda – Executive Director 0024-22 It was moved by Lori Venasse and seconded by Drew Mitchell "that we accept the Monitoring agenda 2022/2023"</p> <p>8.2 Amend EL-3 Financial Plan Item 3 0025-22 It was moved by Drew Mitchell and seconded by Shawna Mitchell "that we amend EL-3 Financial Planning to read "Omits sufficient funds for the Board's Governance Functions, \$40,600 for the period ending March 31 2023."</p> | <p>CARRIED</p> <p>CARRIED</p> |
| 9. | <p>MONITORING REPORT</p> <p>9.1 EL-2 Staff Treatment 0026-22 It was moved by Ranjan Rupal and seconded by "to certify that the board has read the monitoring report EL-2 Staff Treatment and assessed it as providing evidence of compliance with a reasonable interpretation of the policy".</p> <p>The board discussed the evidence presented in EL-2, the ED provided supplementary evidence. The Board has sent back EL-2 to be presented again in April 2022.</p> | DEFEATED |

| | | |
|------------|---|---|
| | <p>9.2 EL-11 Conflict of Interest 0027-22 It was moved by Casey Phillips and seconded by Lori Venasse “to certify that the board has read the monitoring report EL-11 Conflict of Interest and assessed it as providing evidence of compliance with a reasonable interpretation of the policy”.</p> <p>The board discussed the evidence presented in EL-11, the ED provided supplementary evidence.</p> | CARRIED |
| 10. | <p>EXECUTIVE DIRECTOR’S NEWS</p> <ul style="list-style-type: none"> ❖ Kingsway deal has closed, and the vacancy will be filled over the next 2-3 months. ❖ The project with Hands has been delayed and will not move forward right now, but will be revisited in the future. | |
| 11. | <p>IN-CAMERA 0028-22 It was moved by Drew Mitchell and seconded by Jo-Anne Welton “that we go in camera” 0029-22 It was moved by Lori Venasse and seconded by Jo-Anne Welton “that we go out of camera”</p> | <p>CARRIED</p> <p>CARRIED</p> |
| 12. | <p>BOARD EVALUATION</p> <ul style="list-style-type: none"> a) Ends: In part, some challenges and discussions around Executive Limitations. In order to improve the Board needs to be clearer about what kind of evidence it is looking for. b) Board Governance: Mostly. Continue Board Education. c) Order & Decorum: Splendid. Nothing for improvement. d) Education: Yes, the educational presentation was great, and good robust conversation. Stay on the same path. e) Participation: Yes, and we are getting better to include virtual guests. Continue board education on Robert’s Rules of Order. | |
| 13. | <p>CONFIRMATION OF NEXT MEETING The next Board meeting will be held in person at 741 Wallace on Monday April 11 2022</p> | |
| 14. | <p>ADJOURNMENT 0030-22 It was moved by Drew Mitchell and seconded by Jo-Anne Welton “that the meeting be adjourned at 9:36 PM.”</p> | CARRIED |

Bonnie Roynon, President

Sherry Carnevale, Executive Director