

**DECEMBER BOARD OF DIRECTORS' MEETING**

Minutes

December 12 2022

**Present:** Bonnie Roynon, President Casey Phillips  
Jo-Anne Welton Lori Venasse  
Shawna Mitchell Drew Mitchell  
Stella Curtis

**Regrets:** Ranjan Rupal, Derek Morris

Kathy Paynter, Executive Director

1.	<b>CALL TO ORDER</b>  The President called the meeting to order at 6 p.m and read the Land Acknowledgement. The mission and vision statements were read in French by Marianne Raymond and English by Jo-Anne Welton	
2.	<b>APPROVAL OF AGENDA</b>  0101-22 It was moved by Lori Venasse and seconded by Stella Curtis  <b>"that the board approve the agenda as presented with the possible changes that might occur before or during the meeting"</b>	<b>CARRIED</b>
3.	<b>DECLARATION OF CONFLICT OF INTEREST</b> No conflict of interest declared	
4.	<b>EDUCATION/PRESENTATIONS</b> <b>4.1 New Horizons Program – Rosanne Palangio-Blackadar</b> The Board received a presentation from Rosanne Palangio-Blackadar on the New Horizons, a program designed for personal life management for adults with developmental disabilities. Rosanne presented the history, goals and an overview of the different modules students participate in.  0102-22 It was moved by Drew Mitchell and seconded by Shawna Mitchell <b>"that we go into Committee of the Whole"</b>  <b>4.2 Discussion of the presentation related to ENDS</b> The Board discussed that the educational presentation touches on E2 Living in the Community, E3 Sharing and Participating Effectively and E5 State of Dignity. It was also discussed that CLNB contributes \$1200 annually through the Board.  0103-22 It was moved by Shawna Mitchell and seconded by Jo-Anne Welton <b>"that we go out of Committee of the Whole"</b>	<b>CARRIED</b>       <b>CARRIED</b>
5.	<b>MINUTES OF NOVEMBER 14 2022 BOARD OF DIRECTORS' MEETING</b>  0104-22 It was moved by Lori Venasse and seconded by Jo-Anne Welton  <b>"that the minutes of NOVEMBER 14 2022 Board of Directors' Meeting approved as amended".</b> Add Stella Curtis as present	<b>CARRIED</b>

6.	<p><b>BUSINESS ARISING/GENERATIVE DISCUSSION</b>  <b>6.1 Board-CEO Policy Review</b>  The Board reviewed BC1-5. An updated to be made in BC 3 item 1:</p> <p>0105-22 It was moved by Lori and seconded by Drew  <b>“To change BC 3 item 1 to “the Board will not give instructions to persons who report directly or indirectly to the ED unless there are exigent circumstances.”</b></p> <p>This completes the review and updating of BC policies for this cycle.  The policy manual will be updated and the board members will receive updated copies of the policy manual and it will be uploaded to SharePoint.</p>	<b>CARRIED</b>
7.	<p><b>CONSENT AGENDA - Accepted as presented</b>  7.1 Executive Director’s Report  7.2 Sustainment &amp; Development Committee Report  7.3 Governance/Finance Subcommittee Report (no report)</p> <p>0106-22 It was moved by Casey Phillips and seconded by Lori Venasse  <b>“to accept the consent agenda reports”</b></p>	<b>CARRIED</b>
8.	<p><b>BOARD ANNUAL AGENDA</b>  <b>9.1 Discussion of Board Succession Plan</b>  The Board received and reviewed GP-6 Board Succession Plan.  This concludes the review and no updates will be made.  <b>9.2 Discussion of addition to January agenda – ENDS Review</b>  The Board would like to review the Ends statements at each meeting until the review is completed.</p>	
9.	<p><b>MONITORING REPORTS</b></p> <p><b>9.1 E3 Sharing &amp; Participating Effectively</b>  0107-22 It was moved by Shawna Mitchell and seconded by Jo-Anne Welton</p> <p><b>“to certify that the Board has read the monitoring report E3 Sharing &amp; Participating Effectively and assessed it as providing evidence of compliance with a reasonable interpretation of the policy”.</b></p> <hr/> <p><b>9.2 EL-7 Communication &amp; Support to the Board</b>  0108-22 It was moved by Drew Mitchell and seconded by Jo-Anne Welton</p> <p><b>“to certify that the Board has read the monitoring report EL-7 Communication &amp; Support to the Board and assessed it as providing evidence of compliance with a reasonable interpretation of the policy”.</b></p> <p>Brief discussion about the Board being informed about any RFPs that are out as there is policy indicating that RFP candidates can’t communicate with Board. No action related to this monitoring report is needed.</p>	<p><b>CARRIED</b></p> <p><b>CARRIED</b></p>
10.	<p><b>EXECUTIVE DIRECTORS NEWS</b></p> <ul style="list-style-type: none"> <li>Kathy provided an update on “A Systems Review to Improve the Response to Children and Youth with Complex Mental Health Needs in the Districts of Nipissing and Parry Sound” There will be a presentation to the Ombudsman office as well as reaching out to all Boards to get a multi-board presentation. Kathy will provide an update.</li> <li>Bonnie Pearce and Megan at Paddle are working together to address</li> </ul>	

	waiting lists and collaborate to meet the needs of individuals in our community.	
11.	<b>IN CAMERA</b> 0109-22 It was moved by Stella Curtis and seconded by Drew Mitchell <b>“that we go in camera”</b>  0110-22 It was moved by Lori Venasse and seconded by Jo-Anne Welton <b>“that we go out of camera”</b>	<b>CARRIED</b>  <b>CARRIED</b>
12.	<b>BOARD EVALUATION</b> a) <b>Ends:</b> Yes. Continue to focus on presentations and/or topics b) <b>Board Governance:</b> Yes. Nothing to improve, keep it to a relevant discussion. c) <b>Order &amp; Decorum:</b> Yes. Roberts Rules of Order area. d) <b>Education:</b> Yes, Rosanne gave a good presentation related to social capital and participation in the community. e) <b>Participation:</b> Good – nothing to change for improvement.	
13.	<b>CONFIRMATION OF NEXT MEETING</b> The next Board meeting will be held at 741 Wallace Road on Monday, January 9 2023.	
14.	<b>ADJOURNMENT</b>  0111-22 It was moved by Stella Curtis and seconded by Casey Phillips <b>“that the meeting be adjourned”.</b>	<b>CARRIED</b>

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Bonnie Roynon, President

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Kathy Paynter, Interim Executive Director