

**APRIL BOARD OF DIRECTORS' MEETING**

Minutes

April 11 2022

Present: Bonnie Roynon, President Casey Phillips
Jo-Anne Welton Drew Mitchell
Shawna Mitchell Derek Morris
Lori Venasse Ranjan Rupal

Peter Fitzpatrick, Incumbent Executive Director

Guest: Shannon Plummer MCCSS Program Supervisor,
Joanna Wenger MCCSS DS Regional Program Manager

Regrets: Sharon Fung, Sherry Carnevale, Executive Director

1.	CALL TO ORDER The President called the meeting to order at 6:00 p.m and read the Land Acknowledgement Statement. The mission & vision statements were read in French by Shawna Mitchell and English by Lori Venasse. The president welcomed Shannon Plummer and Joanna Wenger from the Ministry of Children, Community, and Social Services. Welcome to Peter Fitzpatrick CLNB's new Executive Director. The President acknowledged Sherry's passion and dedication to the organization for 39 years.	
2.	APPROVAL OF AGENDA 0031-22 It was moved by Drew Mitchell and seconded by Jo-Anne Welton "that the board approve the agenda presented with the possible changes that might occur before or during the meeting"	CARRIED
3.	DECLARATION OF CONFLICT OF INTEREST No conflict.	
4.	Board Education 4.1 Shannon Plummer MCCSS Shannon thanked the Board for hosting her and Joanna. Shannon acknowledged the difficult time over the last 2 years. The continued due diligence when it comes to COVID is important for the Ministry as well as continued to support of the agency. Thank you for the diligence of the leadership and the staff. Shannon provided a brief update on Journey to Belonging the 8-10 year initiative to reform the DS sector. Shannon provided a link to the documentation: https://www.ontario.ca/page/journey-belonging-choice-and-inclusion Shannon provided an update on how the Ministry will continue to support the organization in a caretaker mode, as we head into the provincial election. No new funding will be allocated or is anticipated at this time.	

	<p>Shannon expressed that she has enjoyed working with Sherry and wished her the best in her retirement. Shannon welcomed Peter. Both Shannon and Joanna recognized the agency staff for their dedication, especially during the pandemic. Joanna also expressed greetings and good wishes to Sherry in her retirement and thanked the staff for their diligence throughout the pandemic.</p> <p>Shannon answered questions from Board members.</p> <p>4.2 Great Boards – Ten Responsibilities for Board Discussion (6-10) The Board viewed the video.</p> <p>4.3 Discussion following Education Discussion following Ten Responsibilities for Boards Diversifying the board to include someone Indigenous, or someone with an intellectual disability. Discussion about the succession planning for the board. This will be addressed via the committee work.</p>	
5.	<p>MINUTES OF MARCH 14 2022 BOARD OF DIRECTORS' MEETING 0032-22 It was moved by Jo-Ann Welton and seconded by Shawna Mitchell "that the minutes of March 14, 2022, Board of Directors' Meeting be approved as presented".</p> <p>Discussion regarding motion EL-11 from the March meeting minutes. There was confusion related to the passing of the motion on EL-11. The Board agreed that Board members can ask for a vote count at the time of the motion, and this will be documented on the motion sheet. There will be a focus on adherence to Robert's Rules of Order in the future.</p>	CARRIED
6.	<p>CONSENT AGENDA 6.1 Executive Directors Report Accepted as presented.</p>	
7.	<p>BOARD ANNUAL AGENDA 7.1 Committee Established for AGM 0033-22 It was moved by Drew Mitchell and seconded by Derek Morris " that we go into committee of the whole"</p> <p>Shawna, Bonnie, Jo-Anne and Derek have volunteered to assist with the AGM The two positions that are currently up for election will be elected for a three-year term. They will assist with recruitment of new board members.</p>	CARRIED
8.	<p>BUSINESS ARISING 8.1 EL-2 Staff Treatment There was no seconder for the EL-2 motion in March. The motion was defeated. The ED has submitted supplementary evidence related to this monitoring report. Board members have specific questions related to the monitoring report that includes: non-union complaint history, the appointment of positions, staff retention/diversity and inclusion. Peter confirmed the data and evidence that the</p>	

	<p>Board is interested in seeing presented and will include this in the Board Package for May. EL-2 will be on the agenda for Monitoring Reports in May.</p> <p>8.2 Membership Drive A letter has gone out to the members to encourage membership renewal. We currently have 125 members for 2022/2023. The bylaws have not been updated related to how the membership might be changed. The Board discussed including automatic membership for the individuals receiving services, and the concerns related to the employees being voting members. We would also want an action plan related to how to implement changes from Pooran Law. Lori will follow up with Pooran.</p> <p>8.3 GP-10 Revision (Drew) Drew presented the updated version of this policy. Highlight of the changes include 2 standing committees that will include: 1. orientation/recruitment/learning development and 2. finance/bylaw/policy review</p> <p>0034-22 It was moved by Drew Mitchell and seconded by Casey Phillips "that the Community Living Board of Directors approve the final circulated amendments to GP-10 as circulated on April 11, 2022, and attached to this motion.</p> <p>Discussion about all Board members belonging to at least one of the committees and reporting to the Board through the Consent Agenda about the meeting schedules, committee agenda and recommendations.</p> <p>8.4 Signing Authority 0035-22 It was moved by Lori Venasse and seconded by Drew Mitchell "that the signing authority at the bank will consist of two signatures: Executive Director and Director of Corporate Services or Director of Support Services. Peter Fitzpatrick effective May 1, 2022 will have signing authority"</p> <p>0036-22 It was moved by Drew Mitchell and seconded by Lori Venasse "that we go out of Committee of the Whole"</p>	<p>CARRIED</p> <p>CARRIED</p> <p>CARRIED</p>
9.	<p>MONITORING REPORT</p> <p>9.1 EL-3 Financial Condition 0037-22 It was moved by Drew Mitchell and seconded by Shawna Mitchell "to certify that the board has read the monitoring report EL-3 Financial Condition and assessed it as providing evidence of compliance with a reasonable interpretation of the policy".</p> <p>9.2 EL-10 Public Image 0038-22 It was moved by Casey Phillips and seconded by Jo-Anne Welton "to certify that the board has read the monitoring report EL-10 Public Image and assessed it as providing evidence of compliance with a reasonable interpretation of the policy".</p>	<p>CARRIED</p> <p>CARRIED</p>

	9.3 E-5 Reaching Potential 0039-22 It was moved by Shawna Mitchell and seconded by Derek Morris “to certify that the board has read the monitoring report E5 Reaching Potential and assessed it as providing evidence of compliance with a reasonable interpretation of the policy”.	CARRIED
10.	EXECUTIVE DIRECTOR’S NEWS <ul style="list-style-type: none"> ❖ Events are updated for the Month of May. Everyone received a calendar. ❖ CLNB is in the midst of negotiations. Updates will be provided when a contract has been reached. ❖ Provided an update on a Serious Occurrence 	
11.	IN-CAMERA 0040-22 It was moved by Drew Mitchell and seconded by Derek Morris “that we go in camera” 0041-22 It was moved by Shawna Mitchell and seconded by Lori Venasse “that we go out of camera”	CARRIED CARRIED
12.	BOARD EVALUATION a) Ends: Not devoted. In order to improve, devote to Ends policy. b) Board Governance: Did do a good job. Nothing to change. c) Order & Decorum: Yes, good. Roberts Rules of order and need to address the Chair. d) Education: MCCSS Journey to Belonging Initiative – it was a good get-together, not affecting policy. Not sure if the MCCSS can be expected to impact Ends. e) Participation: Yes – nothing for improvement.	
13.	CONFIRMATION OF NEXT MEETING The next Board meeting will be held in person at 741 Wallace on Monday May 9, 2022	
14.	ADJOURNMENT 0042-22 It was moved by Derek Morris and seconded by Shawna Mitchell “that the meeting be adjourned.” (8:15 pm).	CARRIED

Bonnie Roynon, President

Peter Fitzpatrick, Executive Director