

**OCTOBER BOARD OF DIRECTORS' MEETING**

October 21, 2019

Minutes

Present: Robyn Grigg, President
Jo-Anne Welton
Shawna Mitchell
Bonnie Roynon

Ranjan Rupal
Robert Fetterly
Drew Mitchell

Guests: Kcrystal Spiess Manager – Inclusion Support Program
Chis Guillemette – Director, Support Services

Regrets: Stella Curtis, Ian Kilgour

1.	CALL TO ORDER The President called the meeting to order at 6:30 p.m. The mission statements were read in French and English.	
2.	APPROVAL OF AGENDA 0014-19 It was moved by Robert Fetterly and seconded by Jo-Anne Welton "that the board approve the agenda presented with the possible changes that might occur before or during the meeting"	CARRIED
3.	DECLARATION OF CONFLICT OF INTEREST No conflict.	
4.	EDUCATION 4.1 Inclusion Support Program Kcrystal Spiess presented an overview of the Inclusion Support Program including the history. The Inclusion Support Program supports 235 children in 102 different licensed child care programs. Children are required to be attending a licensed childcare centre or EarlyON Child and Family Centre in the District of Nipissing. Resource Consultants are a team of professional Registered Early Childhood Educators that are dedicated to promoting inclusive quality supports in the programs. The goal to support each child is done through coaching, mentoring and modelling alongside the Educators. Resource Consultants focus on the overall growth and development of the child with respect to his/her physical, social, emotional, communication and cognitive needs and provide case management services. Their role is to model, mentor and coach the Early Childhood Educator in the licensed childcare facility. When the children reach the age of school entry, the Resource Consultants provide support to parents or guardians to ensure a smooth transition from early year's programs to Early Learning Kindergarten. Resource Consultants also offer Professional Learning and Training to build the capacity of Educators that work with the children and families. The President thanked Kcrystal for her presentation.	
5.	MINUTES OF SEPTEMBER 9, 2019 BOARD OF DIRECTORS' MEETING 0015-19 It was moved by Bonnie Roynon and seconded by Shawna Mitchell "that the minutes of September 9 2019 Board of Directors' Meeting approved as presented"	CARRIED
6.	BUSINESS ARISING/GENERATIVE DISCUSSION 6.1 Emails/Online Account	

	<p>Robyn reminded everyone that a Community Living North Bay email account has been activated for all board members they can reach out to Jason at the support email for assistance.</p> <p>6.2 Governance Process GP1-GP5 The board reviewed GP-1 to GP-5. The changes are as follows:</p> <p>GP1 will be edited to be read as outlined in the motion below.</p> <p>0016-19 It was moved by Robert Fetterly and seconded by Bonnie Roynon</p> <p>“that we change the GP1 to read “The purpose of the board, on behalf of the people of North Bay and the surrounding area, is to see to it that Community Living North Bay achieves results for the people we serve at an appropriate cost, and avoids unacceptable actions and situations.”</p> <p>GP 2 will remain unchanged</p> <p>GP 3 will remain unchanged</p> <p>GP 4 will be edited to be read as outlined in the motion below.</p> <p>0017-19 It was moved by Jo-Anne Welton and seconded by Drew Mitchell</p> <p>“that GP-4 be changed to read: The “owners” of Community Living North Bay are defined as the citizens within their program boundaries who are interested or active in achieving the association’s mission. The organizational connectedness to its moral ownership is a unique contribution of the governing board. This function ties the Association into a larger legitimacy and ensures outward focus of the governing body. The Board shall be accountable for the organization to its owners as a whole. The Board shall act on behalf of the owners as a whole, rather than being advocates for specific geographic areas or interest groups.”</p> <p>GP 5 will remain unchanged.</p> <p>6.3 Director emeritus/Honorary Member This point will be deferred to next meeting.</p> <p>6.4 Board Annual Evaluation Robyn reviewed the board annual evaluation results. Robyn thanked everyone for participating in the evaluation.</p> <p>6.5 Other Discussion related to the board education of the Inclusion Support Program. The program addresses most activities in the Ends statements.</p>	
<p>7.</p>	<p>CONSENT AGENDA – ACCEPTED AS PRESENTED</p> <p>7.1 Executive Directors Report</p>	
<p>8.</p>	<p>MONITORING REPORTS</p> <p>8.1 Monitoring Report Reflection and Discussion No questions or concerns at this time.</p> <p>8.2 Monitoring Reports EL-8 & E2 00018-19 It was moved by Bonnie Roynon and seconded by Robert Fetterly</p> <p>“to certify that the Board has read the monitoring report EL-8 Compensation & Benefits and assessed it as providing evidence of compliance with a reasonable</p>	<p>CARRIED</p>

	<p>interpretation of the policy”.</p> <hr/> <p>0019-19 It was moved by Jo-Anne Welton and seconded by Robert Fetterly</p> <p>“to certify that the board has read the monitoring report E2 Living in the Community and assessed it as providing evidence of compliance with a reasonable interpretation of the policy”</p> <hr/>	CARRIED
9.	<p>EXECUTIVE DIRECTOR'S NEWS</p> <ul style="list-style-type: none"> • The Banner accessible swing is now installed. Community Living North Bay will host a dedication ceremony in the Spring 2020. • Budget letters were presented from the Ministry and will be submitted back to the Ministry by CLNB this week. We will then await the approvals with no anticipated date for completion. • Union negotiations have been set for early January 2020. • Smile Cookie Campaign raised \$53,088! The Tim Hortons donation to our Capacity Building Campaign exceeds the \$100,000 pledged initially. • CAS OKP and CLNB will be starting a group of Executive Directors that will meet to address gaps and initiate solutions. • L'Arche transition occurred on October 4 2019. There is no operating agreement at this time and we are operating day to day. We operate 3 homes with spaces that might allow us to reduce the numbers at Banner and Birchs • Strategic Plan presentation will be in December which will present 6 months of progress. 	
10.	<p>IN CAMERA</p> <p>0020-19 It was moved by Drew Mitchell and seconded by Bonnie Roynon “that we go in camera”</p> <p>0021-19 It was moved by Drew Mitchell and seconded by Robert Fetterly “that we go out of camera”</p>	
11.	<p>BOARD EVALUATION</p> <p>a) Ends: Yes, it certainly was. Continue to focus on the Ends as much as we did today.</p> <p>b) Board Governance:</p> <p>c) Order & Decorum: Yes, order and decorum were maintained. It's a very comfortable environment to express how a person feels even if there</p> <p>d) Education: Yes following the presentation.</p> <p>e) Participation: Very well. No suggestions for improvement.</p>	
12.	<p>CONFIRMATION OF NEXT MEETING</p> <p>The next Board meeting will be held at 741 Wallace Road on Monday November 18 2019.</p>	
15.	<p>ADJOURNMENT</p> <p>0022-19 It was moved by Drew Mitchell “that the meeting be adjourned”.</p>	CARRIED

 Robyn Curran, President

 Sherry Carnevale, Executive Director