



## NOVEMBER BOARD OF DIRECTORS' MEETING

Minutes


November 18 2019

Present: Robyn Curran (President) Stella Curtis  
Robert Fetterly Shawna Mitchell  
Ranjan Rupal Jo-Anne Welton  
Bonnie Roynon Ian Kilgour

Sherry Carnevale, Executive Director

Guests: Andrew Robinson (Direct Support Professional)  
Sylvie Thorn (Direct Support Professional)  
Denis Filiatrault, Executive Director, One Kids Place

Regrets: Drew Mitchell

1.	<p><b>CALL TO ORDER</b></p> <p>The President called the meeting to order. The mission statements were read in both French &amp; English</p>	
2.	<p><b>APPROVAL OF AGENDA</b></p> <p>0023-19 It was moved by Bonnie Roynon and seconded by Robert Fetterly  <b>"that the board approve the agenda presented with the possible changes that might occur before or during the meeting"</b></p> <ul style="list-style-type: none"> <li>Remove items 8.1 &amp; 8.2 as they were completed last year.</li> </ul>	<b>CARRIED</b>
3.	<p><b>DECLARATION OF CONFLICT OF INTEREST</b></p> <p>No conflict.</p>	
4.	<p><b>BOARD EDUCATION</b></p> <p><b>4.1 One Kids Place</b>  Denis Filiatrault, Executive Director of One Kids Place presented an overview of the services and initiatives. His presentation is included for review.</p> <p>  OKP Presentation to CLNB.ppt</p> <p>Robyn thanked Denis for her presentation.</p> <p><b>4.2 Education Discussion/Committee of the Whole</b></p> <p>0024-19 It was moved by Ian Kilgour and seconded by Bonnie Roynon  <b>"that we go into Committee of the Whole"</b></p> <p>The discussion began with how the education presentation is related the Ends. This presentation addressed "Reaching Potential". Further discussion about gaps in services and how Sherry is working with other service providers to address this.</p>	<b>CARRIED</b>

	<p>0025-19 It was moved by Robert Fetterly and seconded by Shawna Mitchell</p> <p>“that we amend E5 Reaching Potential Ends statement (2) from <i>Individuals, parents, caregivers, educators and concerned stakeholders have sufficient information to make informed decisions regarding each individual’s unique educational needs</i> to <b>“Individuals, parents, caregivers, educators and concerned stakeholders are able to make informed decisions regarding each individual’s unique educational needs.”</b>”</p> <p>0026-19 It was moved by Robert Fetterly and seconded by Ian Kilgour</p> <p>“that we amend E5 Reaching Potential Ends statement (3) from <i>Individuals, parents, caregivers, educators and concerned stakeholders are made aware of available community resources</i>. To <b>“Individuals, parents, caregivers, educators and concerned stakeholders are aware of available community resources.”</b>”</p> <p>0027-19 It was moved by Bonnie Roynon and seconded by Robert Fetterly</p> <p>“that we combine #2 and #3 to read <b>““Individuals, parents, caregivers, educators and concerned stakeholders are aware of available community resources and Individuals, parents, caregivers, educators and concerned stakeholders are able to make informed decisions regarding each individual’s unique educational needs”</b>”</p> <p>0028-19 It was moved by Robert Fetterly and seconded by Bonnie Roynon</p> <p>“that we go out of committee of the whole”</p>	<p><b>CARRIED</b></p> <p><b>CARRIED</b></p> <p><b>CARRIED</b></p> <p><b>CARRIED</b></p>
5.	<p><b>MINUTES OF October 21<sup>st</sup>, 2019 BOARD OF DIRECTORS' MEETING</b></p> <p>0025-19 It was moved by Robert Fetterly and seconded by Bonnie Roynon</p> <p><b>“that the minutes of October 21, 2019 Board of Directors’ meeting be approved as presented.”</b></p>	<b>CARRIED</b>
6.	<p><b>Business Arising</b></p> <p><b>6.1 Board Package/Online Accounts</b> Board members are able to access the board package online and the package can be printed from Sharepoint. Marianne will also look into having the monitoring worksheets editable electronically. For any support issues, please contact Marianne or Jason.</p> <p><b>6.2 Board Governance Education</b> Marianne has uploaded several articles and videos for review in Sharepoint. The board will continue to review and review the cost at the end of the year.</p>	
7.	<p><b>Consent Agenda- Accepted as presented</b></p> <p><b>7.1 Executive Director’s Report</b></p>	
8.	<p><b>BOARD ANNUAL AGENDA</b></p> <p><b>8.1 Review of Governance Process GP6-GP12</b> Reviewed Executive Limitations and changes include: GP-6 will remain the same GP-7 will remain the same GP-8 will remain the same GP-9 will remain the same GP-10 will be updated: It was moved by Jo-Anne Welton and seconded by Shawna Mitchell <b>“to delete GP-10 6.4 Ambassador Committee and re-number accordingly”</b>. GP-11 will remain the same. GP-12 will remain the same.</p>	<b>CARRIED</b>

9.	<p><b>MONITORING REPORTS</b></p> <p>0026-19 It was moved by Robert Fetterly and seconded by Bonnie Roynon</p> <p><b>“to certify that the board has read the monitoring report EL-4 Financial Condition and assessed it as providing evidence of compliance with a reasonable interpretation of the policy”.</b></p>	<b>CARRIED</b>
10.	<p><b>Executive Director's Report</b></p> <ul style="list-style-type: none"> <li>• We received a generous donation of an accessible van from Louis-Marc Hurtubise a former board member from L'Arche.</li> <li>• The cheque presentation is schedule for November 19 for the Smile Cookie Campaign. We raised \$53,088.</li> <li>• North Bay Film Club hosted “The Peanut Butter Falcon” we will look at having a family day and bringing this movie back in January.</li> <li>• 65<sup>th</sup> Anniversary in Callander. More details will come.</li> <li>• We are hosting the Christmas Tree Raffle again this year. The tickets are available for purchase or selling. The tickets are 3 for \$10. All money raised will go to our Outcomes Fund.</li> <li>• Board Package was late this month. The board package will go out on January 6<sup>th</sup> 2020 for the January meeting.</li> <li>• The agency Christmas Party on Dec 6 2019 and tickets are \$20.00 available for purchase at our front desk.</li> </ul>	
11.	<p><b>IN CAMERA</b></p> <p>0027-19 It was moved by Robert Fetterly and seconded by Bonnie Roynon <b>“that we go in-camera”</b></p> <p>0028-19 It was moved by Bonnie Roynon and seconded by Ian Kilgour <b>“that we go out of camera”</b></p>	
12.	<p><b>BOARD EVALUATION</b></p> <p>a) <b>Ends:</b> A lot of discussion about ENDS tonight</p> <p>b) <b>Board Governance:</b> Discussion in Committee of the Whole, changes to the Ends statements. Update the policies.</p> <p>c) <b>Order &amp; Decorum:</b> Yes, no comments or need for change.</p> <p>d) <b>Education:</b> The presentation did tie into our Ends statements.</p> <p>e) <b>Participation:</b> Yes, respectfully.</p>	
12.	<p><b>CONFIRMATION OF NEXT MEETING</b></p> <p>The next Board meeting will be held at Community Living North Bay 741 Wallace Rd. on Monday, December 9, 2019 at 6:00 pm preceded by supper and social time.</p>	
13.	<p><b>ADJOURNMENT</b></p> <p>0028-19 It was moved by Jo-Anne Welton (8:53PM)</p> <p><b>“that the meeting be adjourned”.</b></p>	<b>CARRIED</b>

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 Robyn Curran, President

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 Sherry Carnevale, Executive Director

Recorder: Marianne Raymond