



FEBRUARY BOARD OF DIRECTORS' MEETING

Minutes

February 10, 2020

Present: Robert Fetterly
Shawna Mitchell
Jo-Anne Welton
Drew Mitchell
Stella Curtis
Bonnie Roynon
Ian Kilgour
Sherry Carnevale, Executive Director

Guests: Kcristal Spiess – Spread the Word: Inclusion Committee Chair
Bonnie Pearce Director, Community Engagement
Andrew Robinson, Direct Support Professional

Regrets: Robyn Grigg, Ranjan Rupal

1.	CALL TO ORDER Robert Fetterly chaired the meeting on behalf of Robyn Grigg. He called the meeting to order at 6:00 p.m. The mission statements were read in both French and English.	
2.	APPROVAL OF AGENDA 0006-20 It was moved by Bonnie Roynon and seconded by Drew Mitchell "that the board approve the agenda presented with the possible changes that might occur before or during the meeting"	CARRIED
3.	DECLARATION OF CONFLICT OF INTEREST No conflict.	
4.	Education 4.1 Spread the Word: Inclusion (Formerly the Respect Campaign) Kcristal Spiess Chair of the Spread the Word: Inclusion Campaign presented the committee's plan for this year's event. The event date is March 4 2020, but the committee has been hard at work to share the goals of 5,000 pledges with our community. This year the committee is working with several community partners, grocery stores, athletic teams and local heroes to help spread the message of respect and inclusion. The board will receive the toolkit by email outlining how they can get involved. 4.2 Individualized Funding Program Bonnie Pearce presented the Individualized Funding Program. This included an overview of the program, the services they offer and the growth the program has seen over the last 7 years as well as what's to come. Bonnie's presentation will be uploaded to Sharepoint for review. 4.3 Committee of the Whole Ends Discussion It was moved by Bonnie Roynon and seconded by Stella Curtis 0007-20 "that we go into Committee of the Whole" The board was pleased with the presentations and how both presentations met the boards Ends. Discussion about how families can get information about who to	CARRIED

	<p>contact when their child or family member is eligible for Passport funds. The DSO would be the best point of contact for the family at that time.</p> <p>0008-20 It was moved by Bonnie Roynon and seconded by Stella Curtis “that we come out of Committee of the Whole”</p>	CARRIED
5.	<p>Approval of the January 13 2020 Meeting Minutes</p> <p>0009-20 It was moved by Jo-Anne Welton and seconded by Shawna Mitchell “that the minutes of January 13 2020 Board of Directors’ Meeting be approved as presented”</p>	CARRIED
6.	<p>Consent Agenda</p> <p>6.1 Executive Directors Report</p> <p>The item is accepted as presented.</p>	
7.	<p>Business Arising/Generative Discussion from previous minutes</p> <p>7.1 Bylaws Director Length of term, Director Emeritus</p> <p>Director’s Length of Term: does the board want to update the bylaws to change the length of the term? This could assist with imbalances, recruiting and improve the education as well as board history/memory. The motion for the director length of term will be considered at the next meeting. Drew will work on the director length of term.</p> <p>The board discussed the director emeritus and that there have been tenured board members that guide the board with experience. The board discussed what the criteria would be attached to the title. Rich discussion regarding how this position would be developed. Ian will develop the wording for the bylaws and present it at the next meeting.</p> <p>7.2 General: Guest Speakers to come</p> <p>March: Dean Decaire to review EL-3, 4, 5, 8</p> <p>Dean Decaire will review the Financial Executive Limitations in March and will present a tutorial on what board members should look for in the financial executive limitations.</p>	
8.	<p>Board Annual Agenda</p> <p>8.1 Executive Director’s Evaluation</p> <p>The board has moved this item to in-camera.</p>	
9.	<p>MONITORING REPORT</p> <p>9.1 EL-4 Financial Condition</p> <p>0010-20 It was moved by Bonnie Roynon and seconded by Stella Curtis “to certify that the board has read the monitoring report EL-4 Financial Condition and assessed it as providing evidence of compliance with a reasonable interpretation of the policy”.</p> <p>9.2 E4 State of Dignity</p> <p>0011-20 It was moved by Stella Curtis and seconded by Bonnie Roynon “to certify that the board has read the monitoring report E4 State of Dignity and assessed it as providing evidence of compliance with a reasonable interpretation of the policy”.</p>	<p>CARRIED</p> <p>CARRIED</p>

10.	Executive Director's News <ul style="list-style-type: none"> ➤ All budgets other than the L'Arche budget have been approved. ➤ The L'Arche sale of the property will go towards the Plumtree mortgage. ➤ Community Living North Bay resumes union negotiations on February 18 2020. 	
11.	In-Camera 0012-20 It was moved by Drew Mitchell and seconded by Shawna Mitchell "that we go in camera" 0013-20 It was moved by Jo-Anne Welton and seconded by Stella Curtis "that we go out of camera"	
14.	Board Evaluation <ul style="list-style-type: none"> a) Ends: Lots of Ends discussion by board members including the discussion of how the education met the Ends policies. b) Board Governance: Yes, reflect on our actions and why we do things. In order to change for improvement, overall, just to discuss how we handle challenging situations. c) Order & Decorum: Yes, thank you Robert for leading the meeting as temporary chair. All decorum maintained. d) Education: Yes, they impact "State of Dignity, Reaching Potential, Sharing and Participating Effectively as well as Living in the Community". e) Participation: All participated. 	
15.	CONFIRMATION OF NEXT MEETING The next Board meeting will be on Monday, March 9, 2020 at 741 Wallace Road at 6:00 p.m. preceded by dinner and social time.	
16.	ADJOURNMENT 0014-20 It was moved by Ian Kilgour and seconded by Bonnie Roynon "that the meeting be adjourned".	CARRIED

Robyn Curran, President

Sherry Carnevale, Executive Director

