



SEPTEMBER BOARD OF DIRECTORS' MEETING

Minutes

September 13, 2021

Present:	Bonnie Roynon, President	Ranjan Rupal
	Jo-Anne Welton	Derek Morris
	Shawna Mitchell	Drew Mitchell
	Lori Venasse	Sharon Fung
	Casey Phillips	

Sherry Carnevale, Executive Director

1.	<p>CALL TO ORDER</p> <p>The President called the meeting to order at 6 p.m. The mission and vision statements were read in French by Shawna Mitchell and English by Lori Venasse.</p> <p>A welcome to the new board members Casey Phillips and Derek Morris.</p>	
2.	<p>APPROVAL OF AGENDA</p> <p>0064-21 It was moved by Drew Mitchell and seconded by Lori Venasse</p> <p>"that the board approve the agenda presented with the possible changes that might occur before or during the meeting"</p> <ul style="list-style-type: none"> - move EL-4 Financial Condition Monitoring Report to in-camera 	CARRIED
3.	<p>DECLARATION OF CONFLICT OF INTEREST</p> <p>No conflicts of interest.</p>	
4.	<p>EDUCATION/PRESENTATIONS</p> <p>4.1 Policy Governance Overview</p> <p>The Board discussed ideas for educational topics for the 2021/2022 year. Some ideas included:</p> <ul style="list-style-type: none"> -Legal Presentation, related to ONCA changes. -Other local partners - Police or Fire Department -Transition Planning, Children's mental health -Subsidized housing, or city planners and what they are planning -DNSSAB -How has COVID impacted our community partners/organizations -Robert's Rules of Orders <p>Board members are willing dedicate additional time for board governance education outside of the regular board meetings.</p> <p>4.2 Demonstration of SharePoint</p> <p>Marianne presented the Education section in SharePoint. Board members have access to Governance Coach resources that include articles, templates and videos. Board members can access this on their own time to begin learning more about Policy Governance.</p> <p>The introduction video from Learning for Leaders with Paula McLean was viewed. This provided the board members with an overview of what the Learning for Leaders modules will include. The Board does not want these modules to replace outside</p>	

	presentations for education at this time. Further discussion about how the Board will review and discuss these modules will occur. In the meantime, Marianne will send the login information and link to all Board members.	
5.	<p>MINUTES OF JUNE 14 2021 BOARD OF DIRECTORS' MEETING</p> <p>0065-21 It was moved by Drew Mitchell and seconded by Shawna Mitchell</p> <p>“that the minutes of JUNE 14 2021 Board of Directors’ Meeting approved as presented”.</p>	CARRIED
6.	<p>BUSINESS ARISING/GENERATIVE DISCUSSION</p> <p>0066-21 It was moved by Lori Venasse and seconded by Jo-Anne Welton</p> <p>“that we go into Committee of the Whole”</p> <p>6.1 Statement of Indigenous Lands Acknowledgement Shawna provided a recap related to the conversation about the reading of a Lands Acknowledgement statement. George Couchie has agreed to volunteer an hour of his time with the Board to host an education session about this topic before a board meeting. We are now looking for dates to book George, as well as to prepare questions for him. Discussion of how the organization is responding to the TRC, where the organization is with regards to this call to action. Action: Shawna will reach out to George and provide the next 3 meeting dates and update the Board.</p> <p>6.2 Training Videos on Carver Policy Governance This occurred during item #4 Education.</p> <p>0067-21 It was moved by Jo-Anne Welton and seconded by Derek Morris</p> <p>“that we go out of Committee of the Whole”</p>	CARRIED
7.	<p>SELECTION OF EVALUATOR, TREASURER, COMMITTEE CHAIRS</p> <p>0068-21 It was moved by Lori Venasse and seconded by Shawna Mitchell</p> <p>“that Drew Mitchell be our Treasurer and Audit Committee Chair for the year 2021-2022”.</p> <hr/> <p>0069-21 It was moved by Jo-Anne Welton and seconded by Derek Morris</p> <p>“that Derek Morris be our Nominating and Election committee chair for the year 2021-2022”.</p> <hr/> <p>0070-21 It was moved by Drew Mitchell and seconded by Casey Phillips</p> <p>“that the signing authority at the bank will consist of two signatures: Executive Director and Director of Corporate Services or Director Support Services”.</p>	<p>CARRIED</p> <p>CARRIED</p> <p>CARRIED</p>

8.	<p>CONSENT AGENDA – ACCEPTED AS PRESENTED</p> <p>8.1 Legislation Requirements Board Members handed in their Policy Review Calendar, Confidentiality Agreement and Volunteer/Student Event Application Form, which states that they have read, dated and signed the required policies. The policies (1.1 Mission & Vision, 10.2 Criminal Record Check, 5.1 Abuse, 5.3 Abuse Children, 6.1 Feedback, Complaints & Appeal Process, 6.2 Serious Occurrence Reporting Guidelines, 6.4 Police Protocol, 7.1 Privacy & Confidentiality) are available for review in SharePoint. Documentation will be filed at the administration office.</p> <p>8.2 Executive Directors Report Accepted as presented</p>	
9.	<p>MONITORING AGENDA</p> <p>0071-21 It was moved by Lori Venasse and seconded by Jo-Anne Welton</p> <p>“that we approve the 2021-2022 Monitoring Calendar as presented”.</p>	CARRIED
10.	<p>MONITORING REPORTS</p> <p>0072- 21 It was moved by Drew Mitchell and seconded by Lori Venasse</p> <p>“to certify that the Board has read the monitoring report EL-1 General Executive Constraints and assessed it as providing evidence of compliance with a reasonable interpretation of the policy”. Note: a date change is required on this document</p> <hr/> <p>0073-21 It was moved by Lori Venasse and seconded by Casey Phillips</p> <p>“to certify that the Board has read the monitoring report EL-4 Financial Condition and assessed it as providing evidence of compliance with a reasonable interpretation of the policy”.</p> <hr/> <p>0074-21 It was moved by Lori Venasse and seconded by Shawna Mitchell</p> <p>“to certify that the Board has read the monitoring report EL-5 Asset Protection and assessed it as providing evidence of compliance with a reasonable interpretation of the policy”.</p> <hr/> <p>0075-21 It was moved by Jo-Anne Welton and seconded by Sharon Fung</p> <p>“to certify that the Board has read the monitoring report EL-6 Emergency Executive Succession and assessed it as providing evidence of compliance with a reasonable interpretation of the policy”.</p>	<p>CARRIED</p> <p>CARRIED</p> <p>CARRIED</p> <p>CARRIED</p>

11.	<p>Executive Directors News</p> <ul style="list-style-type: none"> - Sherry provided an update on provincial requirements for a vaccination policy. Board members received the policy for review. With the provincial requirements, staff are required to declare their vaccination status.. Reasonable responsiveness from staff. Sherry provided highlights of policy and procedures for this application of the policy. Sherry also shared the support from OPSEU. We have included some of their letters and FAQs in memos to staff. - Temporary wage enhancement has been extended until Oct 31 2021. Sherry met with the Ministry to develop a plan if the government does decide to make the increase permanent. - CLNB continues to experience a staff shortage like many other businesses and agencies in our community. - Continuing to work on the purchase of Kingsway. - An update was provided on the project that Sherry and the ED from Hands are working on. CLNB has identified the gaps in the service. Sherry is meeting with ED from Hands and the Ministry to present the plan. <p>0076-21 It was moved by Sharon Fung and seconded by Jo-Anne Welton “that the board authorizes the Executive Director to enact a transfer of the children’s residence Copeland House from Hands upon MCCSS endorsement”</p> <p>Drew Mitchell has abstained</p>	CARRIED
12.	<p>IN CAMERA</p> <p>0077-21 It was moved by Drew Mitchell and seconded by Lori Venasse “that we go in camera”</p> <p>0078-21 It was moved by Lori Venasse and seconded by Drew Mitchell “that we go out of camera”</p>	CARRIED CARRIED
13.	<p>BOARD EVALUATION</p> <ul style="list-style-type: none"> a) Ends: Yes, except for Education component/Policy Governance. Nothing to change for improvement. b) Board Governance: Brilliant! Don’t need to tell the E.D. how to do her job. Nothing stands out for improvement. c) Order & Decorum: As always even when we disagree. Nothing for improvement. d) Education: No formal education presentation at this meeting, Board is planning. In order to improve, keep an open mind. e) Participation: Yes, getting better merging in person and virtual. Continue working with that balance. 	
14.	<p>CONFIRMATION OF NEXT MEETING</p> <p>The next Board meeting will be held at 741 Wallace Road on Monday October 18 2021.</p>	
15.	<p>ADJOURNMENT</p> <p>0079-21 It was moved by Drew Mitchell and seconded by Shawna Mitchell “that the meeting be adjourned”.</p>	CARRIED

 Bonnie Roynon, President

 Sherry Carnevale, Executive Director

Recorder: Marianne Raymond