



COMMUNITY LIVING

North Bay

INTÉGRATION COMMUNAUTAIRE

North Bay

NOVEMBER BOARD OF DIRECTORS' MEETING

Minutes

November 9 2020

Present: Bonnie Roynon (President) Harry Fry
 Robert Fetterly Lori Venasse
 Ranjan Rupal Jo-Anne Welton
 Drew Mitchell Shawna Mitchell
 Sharon Fung (by video conference)
 Sherry Carnevale, Executive Director

Guest: Gordon Prisco, Lawyer, VP Law

1.	<p>CALL TO ORDER</p> <p>The President called the meeting to order at 5:59 PM. Shawna read the French Mission & Vision statements and Jo-Anne read the statements in English.</p>	
2.	<p>APPROVAL OF AGENDA</p> <p>0029-20 It was moved by Robert Fetterly and seconded by Harry Fry “that the agenda be approved as presented.”</p>	CARRIED
3.	<p>DECLARATION OF CONFLICT OF INTEREST</p> <p>Lori Venasse declared conflict of interest related to discussion of Kingsway property. She recused herself.</p>	
4.	<p>BOARD EDUCATION</p> <p>4.1 Gordon Prisco, Legal Education</p> <p>Gordon provided a hand out to the board members, and answered questions from board members related to board governance, specifically:</p> <ul style="list-style-type: none"> • Legislation • Service Provider & Ministry Relationship • Liability • Arm’s Length & Non-Arm’s Length <p>The document will be available on SharePoint for reference.</p> <p>Gord has indicated that board members can send follow up questions to him through the Executive Director.</p>	
5.	<p>MINUTES OF October 19, 2020 BOARD OF DIRECTORS' MEETING</p> <p>0030-020 It was moved by Drew Mitchell and seconded by Lori Venasse “that the minutes of October 19, 2020 Board of Directors’ meeting be approved as presented.”</p>	CARRIED

6.	<p>Business Arising</p> <p>6.1 Bylaw Review: Director Length of Term 0031-20 It was moved by Jo-Anne Welton and seconded by Shawna Mitchell “that we go into Committee of the Whole”</p> <p>The board continued to discuss adjusting the language in the Bylaws related to the Director’s Length of Term. There was a review of information from the legislation pertaining to the requirement of the board indicating the term length within the bylaws. Drew will continue to draft the language and present at the next meeting.</p> <p>6.2 Board Governance Education The board discussed further education topics for future meetings. This included:</p> <ul style="list-style-type: none"> • December: Karen Brownrigg presenting on diversity and inclusion in organizations. • January: Ministry of Children, Community & Social Services will present to the board. • February: Gateway Community Hub • March: Discussion about inviting the representation for Indigenous education, the North Bay and Area Children’s Aid Society, Nipissing Universtiy Sherry will reach out to a few different organizations. <p>6.3 Other Business – Audit Tender RFP The board received the draft audit tender RFP document. The board is required to update the document and go to tender as well as notifying the current auditor.</p> <p>Sherry will review the evaluation and percentages and report back. She will also look into “length of term” for the auditors.</p>	
7.	<p>Consent Agenda</p> <p>7.1 Executive Director’s Report – Accepted as presented</p>	
	<p>BOARD ANNUAL AGENDA</p> <p>9.1 Legislative Impact The board discussed that the Ontario Sustainability Act has replaced Bill-148 which indicates a 1% cap on wages for public sector. There have been some funding announcements for the Developmental Sector specific to creating more services.</p> <p>The Ministry has created a recruitment plan for long term care to promote the hire of PSW’s. CLO & OASIS have had a continued connection with the Ontario Government which has provided a great highlight to the sector.</p> <p>9.2 ENDS Review The board is scheduled to review their ENDS based on the Board Annual Agenda. It’s recommended that all board members review the ENDS policies & statements and make value determination and bring it back for discussion at the retreat in January 2021 and at subsequent board meetings.</p>	
8.	<p>MONITORING REPORTS</p> <p>0032-20 It was moved by Robert Fetterly and seconded by Drew Mitchell “to certify that the board has read the monitoring report EL-4 Financial Condition and assessed it as providing evidence of compliance with a reasonable interpretation of the policy”.</p>	CARRIED

11.	<p>Executive Director's Report</p> <ul style="list-style-type: none"> • Sherry thanked Ranjan and Phil's Pharmacy for their support with flu vaccines for the individuals supported. • CLNB & the North Bay Professional Firefighters will host a media event announcing the calendar. • The DNSSAB has indicated that they will be taking back EarlyOn & ISP surplus. • Sherry provided an update on the EarlyON Mobile Vehicle that has been redesigned to support outdoor activities in remote communities. A media release will go out. • CLNB is hosting the Christmas Tree Raffle again, and tickets are available for purchase (3 for \$10). • Canor will provide Snow plowing services however, there is a possibility of a sub contract to Mr. Snow. 	
10.	<p>IN CAMERA 0033-20 It was moved by Robert Fetterly & Harry Fry "that we go in camera"</p> <p>0034-20 It was moved by Jo-Anne Welton & Harry Fry "that we go out of camera"</p>	
11.	<p>BOARD EVALUATION</p> <p>a) Ends: Less than normal, discussions were off track. In order to improve, try to stick to Ends discussions.</p> <p>b) Board Governance: Most of it was – in order to improve be mindful of our governance roles.</p> <p>c) Order & Decorum: Most of it was, Jo-Anne felt left out. In order to improve, have more round table discussion.</p> <p>d) Education: Good presentation, specific questions were candid and helpful.</p> <p>e) Participation: Yes, Jo-Anne felt left out.</p>	
12.	<p>CONFIRMATION OF NEXT MEETING</p> <p>The next Board meeting will be held at Community Living North Bay 741 Wallace Rd. on Monday, December 14, 2020 at 6:00 pm preceded by supper and social time.</p>	
13.	<p>ADJOURNMENT</p> <p>0035-20 It was moved by Drew Mitchell and seconded by Harry Fry "that the meeting be adjourned".</p>	CARRIED

 Bonnie Roynon, President

 Sherry Carnevale, Executive Director