



DECEMBER BOARD OF DIRECTORS' MEETING

Minutes

December 13 2021

Present: Bonnie Roynon, President Ranjan Rupal
Jo-Anne Welton Drew Mitchell
Shawna Mitchell Derek Morris
Lori Venasse Sharon Fung

Sherry Carnevale, Executive Director

Guest: Chris Guillemette, Director of Support Services

Regrets: Casey Phillips

1.	CALL TO ORDER The President called the meeting to order at 6:05 p.m. The mission & vision statements were read in French by Shawna Mitchell and English by Drew Mitchell	
2.	APPROVAL OF AGENDA 0097-21 It was moved by Drew Mitchell and seconded by Lori Venasse "that the board approve the agenda presented with the possible changes that might occur before or during the meeting" -add 6.6 Board Subcommittees	CARRIED
3.	DECLARATION OF CONFLICT OF INTEREST No conflict.	
4.	Board Education 4.1 Employment/Transitions – Chris Guillemette Chris Guillemette, Director of Support Services presented Transitions and Employment First programs to the Board. Chris provided an overview of what the program goals are, how they provide services, and answered questions. The President thanked Chris for her presentation. 4.2 Board Governance – Deal Breakers in the Board-Executive Director Relationship The board reviewed this video. Review of the topics discussed in the video including the term length for future discussion. The board will review the next video in the series in January 2022.	
5.	MINUTES OF November 8 2021 BOARD OF DIRECTORS' MEETING 0098-21 It was moved by Derek Morris and seconded by Lori Venasse "that the minutes of November 8, 2021, Board of Directors' Meeting be approved as presented".	CARRIED
6.	BUSINESS ARISING/GENERATIVE DISCUSSION 6.1 Board Governance – Next Training Date The board discussed including the videos as part of the regular board meetings.	

	<p>6.2 ENDS Review Board members were asked to review the ENDS statements. It was suggested that Board members receive additional in-depth Carver training. The board also discussed reviewing the Ends statement in conjunction with the monitoring report that is being presented. This would have the board reviewing the Ends over a full year. In January 2022, the board will review E3 Sharing and Participating which was presented in the December Package.</p> <p>6.3 Reading for Land Recognition The Land Acknowledgment Statement was presented to the Board. Minor update to remove "we are taking this opportunity" to "we acknowledge". The Land Recognition Statement will be read at the beginning of each CLNB Board Meeting.</p> <p>0099-21 It was moved by Shawna Mitchell and seconded by Derek Morris "to adopt the Land Recognition Statement as presented"</p> <p>6.4 Indigenous Representation on the Board of Directors Deferred to another meeting</p> <p>6.5 Pooran Law info re: ONCA Lori and Shawna met with Pooran Law to discuss the organizations' transition to ONCA compliance. A proposal was sent to all Board members outlining the work and the cost.</p> <p>0100-21 It was moved by Drew Mitchell and seconded by Jo-Anne Welton "that we proceed to engage Pooran Law for our required ONCA changes up to a maximum of \$6,000".</p> <p>6.6 Board Sub-Committees 0101-21 It was moved by Drew Mitchell and seconded by Derek Morris "that the board forms a sub-committee to review GP-10 and to report back in 2 months with regards to forming standing subcommittees."</p>	
<p>7.</p>	<p>CONSENT AGENDA – ACCEPTED AS PRESENTED 7.1 Executive Directors Report</p>	
<p>8.</p>	<p>BOARD ANNUAL AGENDA 8.1 Discussion of Board Succession Plan This issue should be addressed with standing subcommittees and a recruiting/AGM committee. The board would like to further discuss increasing the number of board members at a later date. Discussion about adding a form to the website specifically for people to express interest in becoming a board member. Marianne will work on this.</p>	

9.	MONITORING REPORTS 9.1 0102-21 It was moved by Sharon Fung and seconded by Lori Venasse “to certify that the Board has read the monitoring report E3 Sharing & Participating Effectively and assessed it as providing evidence with a reasonable interpretation of the policy”. <hr/> 9.2 0101-21 It was moved by Drew Mitchell and seconded by Derek Morris “to certify that the Board has read the monitoring report EL-7 Communication and Support to the Board and assessed it as providing evidence with a reasonable interpretation of the policy”.	CARRIED CARRIED
10.	EXECUTIVE DIRECTOR’S NEWS <ul style="list-style-type: none"> • January board package to go out on January 3rd 2022. • BDO will come to the February Board Meeting. • Education: Sherry will share the OW/ODSP updates in January and SEAC Reports for February. 	
11.	IN-CAMERA 0103-21 It was moved by Jo-Anne Welton and seconded by Drew Mitchell “that we go in camera” 0104-21 It was moved by Sharon Fung and seconded by Derek Morris “that we go out of camera” 0105-21 It was moved by Drew Mitchell and seconded by Shawna Mitchell “that we go in camera” 0106-21 It was moved by Drew Mitchell and seconded by Jo-Anne Welton “that BDO is the auditor for 3 years with the option to extend to 5 years” 0107-21 It was moved by Drew Mitchell and seconded by Lori Venasse “that we go out of camera”	CARRIED CARRIED CARRIED CARRIED CARRIED
11.	BOARD EVALUATION <ol style="list-style-type: none"> a) Ends: Yes. Continue to improve education around ENDS policy. b) Board Governance: Yes. Nothing for improvement. c) Order & Decorum: Yes – continue to maintain order and decorum. d) Education: No – needs to be discussed. e) Participation: Yes, keep it up. 	
12.	CONFIRMATION OF NEXT MEETING The next Board meeting will be held at 741 Wallace Road on Monday January 10, 2022	
13.	ADJOURNMENT 0108-21 It was moved by Lori Venasse and seconded by Shawna Mitchell “that the meeting be adjourned.”	CARRIED

Bonnie Roynon, President

Sherry Carnevale, Executive Director